



COUNCIL MEETING AGENDA

**Tuesday, January 15, 2019
7:00 P.M.**

COUNCIL CHAMBERS – CIVIC SQUARE

- 1. COMMITTEE-OF-THE-WHOLE (IN-CAMERA) (6:00 p.m.)
(See yellow tab)**
 - Proposed or pending acquisition or disposition of land by the municipality or local board:
 - *Sale of Land.*
 - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:
 - *Snowmobile Club Lease.*
 - Personal matters about an identifiable individual, including municipal or local board employees:
 - *Appointment for the Niagara Peninsula Conservation Authority.*
 - *Non-union Vacancy.*

- 2. ARISE FROM COMMITTEE-OF-THE-WHOLE (IN-CAMERA) (6:55 p.m.)**

- 3. OPEN COUNCIL MEETING (7:00 p.m.)**
 - 3.1 NATIONAL ANTHEM**
 - 3.2 OPENING REMARKS**
 - 3.3 ADDITIONS/DELETIONS TO AGENDA**
 - 3.4 ADOPTION OF MINUTES**

Regular Council Meeting of December 4, 2018 and Special Council Meeting of December 11, 2018 (*Previously Distributed*)
 - 3.5 CALL UPON THE CITY CLERK TO REVIEW COMMITTEE-OF-THE-WHOLE ITEMS (IN-CAMERA) TO BE ADDED TO BLOCK**
 - 3.6 DISCLOSURES OF INTEREST**
 - 3.7 COUNCILLORS TO DETERMINE AGENDA ITEMS AND BY-LAWS TO BE REMOVED FROM BLOCK FOR DISCUSSION IN COMMITTEE-OF-THE-WHOLE (OPEN) (See pink tab)**



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7:00 P.M.

COUNCIL CHAMBERS – CIVIC SQUARE

4. ORAL REPORTS AND DELEGATIONS

4.1 PRESENTATIONS

Certificate presentation by Mayor Campion to the Welland Warriors Basketball Team for winning the National Championship.

Presentation of certificates by Mayor Campion and Leo Paraskevopolous, Chair, Mayor's Youth Advisory Committee for the Winter Lights Competition to the following winners of the 2018 Winter Lighting Contest:

1st Place: Scott Camden, 22 Clare Avenue

2nd Place: Alain Raby, 491 Quaker Road.

3rd Place: Patti Sawyer, 41 Bishop Street

People's Choice Award: Dale & Fran Johnston, 169 Price Avenue.

4.2 DELEGATION(S) (maximum 5/10/5 policy)

06-84 Sean Keays, Director & CAO, Foyer Richelieu Welland, and Doug Rapelje re: Foyer Richelieu Welland expansion and fundraising campaign.

(Background information included in Council members packages).

18-87 David Lackey re: Retail Cannabis: opt-in decision.

18-87 Geraldine Lackey re: Retail Cannabis: opt-in decision.

4.3 AGENCIES, BOARDS, COMMISSIONS AND COMMITTEES REPORTS

09-104 Councillor Van Vliet, Chair, Audit Review Committee re: meeting of December 18, 2018.

19-4 Councillor McLeod, Chair, Budget Review Committee re: meeting of January 7, 2019.

4.4 LEGISLATED PUBLIC HEARINGS/MEETINGS - Nil

5. COMMITTEE-OF-THE-WHOLE (OPEN) (to discuss items removed from Agenda Block)

6. BY-LAWS (SEE AGENDA INDEX)

7. NOTICES OF MOTION

7.1 Councillor matters discussed with staff for reporting purposes



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COUNCIL CHAMBERS – CIVIC SQUARE

7.2 Notices of Motion (previously submitted for discussion)

(Councillor Van Vliet)

18-23 THAT THE COUNCIL OF THE CITY OF WELLAND directs staff review all By-laws and Property Standards as they relate to unoccupied homes. Staff to report back to Council within 120 days.

(Councillor DiMarco)

18-19 THAT THE COUNCIL OF THE CITY OF WELLAND directs staff to permanently relocate the facilities booking person to an office in the Welland Main Arena to allow easy access for the public to book ice and other events in our arenas as well as other facilities in our city.

7.3 Call for Notices of Motion (for introduction at the meeting)

8. CORPORATION REPORTS

8.1 Mayor's Report

8.2 Chief Administrative Officer's Report

9. CONFIRMATORY BY-LAW

A By-law to adopt, ratify and confirm proceedings of the Council of the Corporation of the City of Welland at its meeting held on the 15th day of January, 2019. Ref. No. 19-1

10. ADJOURNMENT



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AGENDA BLOCK

1. **BUSINESS ARISING FROM MINUTES, PREVIOUS MEETINGS AND OTHER ITEMS REFERRED FROM COUNCIL FOR DISCUSSION - Nil**

2. **COMMITTEE AND STAFF REPORTS**

1. **Business Arising from Committee-of-the-Whole (closed)**

1 2. **General Committee Report to Council - January 8, 2019.**

2 - 5
Remove From
Block

ENG-2019-01 Gen. Mgr., Infrastructure and Development Services/City Engineer,
E. Nickel - Retail Cannabis opt-in or opt-out decision. Ref. No. 18-87

RECOMMENDATION

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information Report ENG-2019-01 regarding the decision of allowing retail cannabis stores to be located in the Municipality; and further

THAT Welland City Council Opt-in to allow Cannabis Retail Stores in Welland; and further

THAT Welland City Council direct the Clerk to advise the Alcohol and Gaming Commission of Ontario (AGCO) of Council's decision before January 22, 2019 and that if Council decides to OPT IN, powers be delegated to City's CAO or his designate to provide comments to the Alcohol and Gaming Commission of Ontario, on behalf of the City Council, with respect to any store licence application that does not meet the public interest of the City of Welland.

6 - 7 3. **Budget Review Committee Report to Council - January 7, 2019.**

8 4. **Audit Review Committee Report to Council - December 18, 2018.**



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5. Staff Reports

- 9 - 13** **P&B-2019-02** Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel - Request for Deeming By-law for Lot 63, Plan 668 west side of Carlton Avenue, north of Thorold Road, municipally known as 120 Thorold Road and 3 & 5 Carlton Avenue and related to condition of consent application B012/2018WELL - Joe Tomaino. Ref. No. 19-32 (See By-law 1)
- 14 - 17** **P&B-2019-03** Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel - Lay out, establish and name the 0.3 metre reserve – block 21, plan 59M-288, Clare Avenue Estates plan of subdivision (File No. 26T-14-99002). Ref. No. 2000-69 (See By-law 2)
- 18 - 19** **CLK-2019-01** Gen. Mgr., Human Resources and Legislative Services, R. Mantesso - Municipal Elections Act, 1996, s.12.1(3) - Identification, Removal, and Prevention of Barriers that affect Electors and Candidates with disabilities. Ref. No. 02-85/19-43
- 20 - 37** **CLK-2019-02** Gen. Mgr., Human Resources and Legislative Services, R. Mantesso - Annual Report - 2018 Meetings of Council. Ref. No. 19-29
- 38 - 40** **CLK-2019-03** Gen. Mgr., Human Resources and Legislative Services, R. Mantesso - Update Webcasting for City of Welland. Ref. No. 17-76

3. NEW BUSINESS

- 41 - 52** 1. Dolores Bujold Wright, Chair, Welland Downtown Business Improvement Area (WDBIA) re: Approval of its proposed 2019 Budget. Ref. No. 99-90/18-4

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND approves the 2019 budget from the Welland Downtown Business Improvement Area Board as recommended by their board in the amount of \$108,000.00; and further

THAT Welland City Council authorizes the General Manager, Corporate Services, Chief Financial Officer/Treasurer to make arrangements to levy an amount of \$108,000.00 against the business operations within the defined area on condition that the required financial statements are submitted to the satisfaction of the City Treasurer.



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Page No.

- 53 2. Signed petition re: Replacement of the Dain City Bridge. Ref. No. 09-159

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND receives the signed petition for information regarding the replacement of the Dain City Bridge and refers the matter to staff.

Due to the size of the petition, the first page of the petition has been included in your Council agenda. The entire petition may be viewed in the Clerk's Division prior to the meeting if desired.

- 54 3. Memorandum from General Manager, Human Resources & Legislative Services, R. Mantesso re: Welland Downtown Business Improvement Area (WDBIA) - Slate of Directors. Ref. No. 99-90

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND approves the slate of Officers and Directors for term of 2018-2022 being: Dolores Bujold Wright, Kelly Jones, Brenda Herchmer, Alyssa Adams, Leslie Robichaud, Glen Bowes, Cory Cruise and Mairi Alveraz.

- 55 - 58 4. Stephanie Paparella, Legislative Coordinator, City of Hamilton re: Maintaining the voters' list for municipal elections. Ref. No. 19-43

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the correspondence from the City of Hamilton dated January 3, 2019 regarding maintaining the voters' list for municipal elections.

4. BY-LAWS

MAY BE VIEWED IN THE CLERK'S DIVISION PRIOR TO THE MEETING IF DESIRED.

1. A By-law to designate Lot 63, Plan 668 to be deemed not to be within a registered Plan of Subdivision. Ref. No. 19-32
(See Report P&B-2019-03)
2. A By-law to Lay Out, Establish and Name Block 21, Plan 59M-288 being a 0.3 metre reserve for the City of Welland as part of Clare Avenue Estates Plan of Subdivision (File No. 26T-14-99002). Ref. No. 2000-69
(See Report P&B-2019-03)
3. A By-law to amend Appointment By-laws 2018-48, 2018-49 and 2018-50.
Ref. Nos. 19-22/19-23

GENERAL COMMITTEE REPORT TO COUNCIL

On Tuesday, January 8, 2019, the General Committee met with the following members in attendance: Chair, L. Van Vliet, F. Campion, J. Chiochio, T. DiMarco, B. Fokkens, B. Green, J. Larouche, D. McLeod, A. Moote, C. Richard, G. Speck and L. Spinosa.

The General Committee recommends Council approval on the following matters:

19-28

THAT GENERAL COMMITTEE receives for information the presentation by Roger Ali, President & CAO and Mike Grocholsky, Member of Board of Directors, Niagara Health Foundation regarding Niagara Health Foundation Update



Respectfully submitted,

A handwritten signature in cursive script that reads "T. Stephens".

TARA STEPHENS
City Clerk

REVISED 2

GENERAL COMMITTEE
INFRASTRUCTURE AND DEVELOPMENT SERVICES

APPROVALS	
GENERAL MANAGER	
CFO	
CAO	

18-87

REPORT ENG-2019-01
JANUARY 8, 2019

SUBJECT: RETAIL CANNABIS: OPT-IN OR OPT-OUT DECISION

AUTHOR: ERIK NICKEL, P. ENG.,
GENERAL MANAGER, INFRASTRUCTURE AND
DEVELOPMENT SERVICES / CITY ENGINEER

RECOMMENDATIONS:

THAT THE COUNCIL OF THE CITY OF WELLAND receive for information REPORT ENG-2019-01 regarding the decision to opt-in or opt-out of allowing retail cannabis stores to be located in the Municipality; and further

THAT Welland City Council select one (1) of the following two options:

- Option 1: Opt-in to allow Cannabis Retail Stores in Welland;
- Option 2: Opt-out of allowing Cannabis Retail Stores in Welland; and further

THAT Welland City Council direct the Clerk to advise the Alcohol and Gaming Commission of Ontario (AGCO) of Council's decision before January 22, 2019 and that if Council decides to OPT IN, powers be delegated to City's CAO or his designate to provide comments to the Alcohol and Gaming Commission of Ontario, on behalf of the City Council, with respect to any store licence application that does not meet the public interest of the City of Welland.

ORIGIN AND BACKGROUND:

On September 27, 2018, the Ontario government tabled Bill 36, the Cannabis Statute Law Amendment Act, 2018.

This Bill, which received Royal Assent on October 17, 2018, has enacted the Cannabis Licence Act, 2018 and has made amendments to the Cannabis Act, 2017, the Ontario Cannabis Retail Corporation Act, 2017 and the Smoke-Free Ontario Act, 2017, as well as consequential amendments to other legislation.

This provincial legislation has given Welland City Council a one-time opportunity to opt-out of allowing cannabis retail stores, and that decision is required by January 22, 2019.

COMMENTS AND ANALYSIS:

The implication of Bill 36 on municipalities has been summarized and communicated by a number of provincial agencies, including the Association of Municipalities of Ontario (AMO). Council has been provided with this information previously.

The following is a summary of the implications as they relate to the City of Welland.

1. Smoking Recreational Cannabis is now legal wherever tobacco consumption is also permitted under the Smoke Free Ontario Act (SFOA). In Welland, the SFOA is enforced by the Niagara Region Public Health Unit. It remains prohibited to smoke tobacco, cannabis and use an electronic cigarette (vape) in public spaces with the exception of sidewalks, parking lots, roads, rights-of-ways, beaches and walking trails.

Niagara Region has provided additional information on this topic on their website:

<https://www.niagararegion.ca/health/substances/tobacco/smoke-free-outdoor-spaces.aspx>

2. Retail Cannabis Stores will be permitted to be operational in the province no earlier than April 1, 2019. The Alcohol and Gaming Commission of Ontario (AGCO), the Province's cannabis regulator, will only award 25 store licenses in the initial phase of private recreational cannabis retail starting April 1, 2019. They will be taking applications from potential store operators from January 7-9, 2019. AGCO operator licenses will be decided by lottery that will be overseen by a third-party fairness monitor.
3. All Municipalities have a one-time opportunity to opt out of cannabis retail stores in their community, and this decision is required by a resolution of council by January 22, 2019. If Welland opts-out before January 22, 2019, this decision may be reversed via resolution (with no current time limitation). However the decision to opt-in, i.e. to allow retail cannabis stores in the City, would be final and cannot be reversed by Council.
4. The decision to opt-out must be provided to the Registrar before midnight January 22, 2019. No decision, or failing to notify the registrar by midnight January 22, 2019, is considered opting-in by default.
5. The AGCO will license all operators, approved store sites, and license cannabis retail managers to work in retail stores.
6. Municipal official plans, zoning approvals, and licensing by-laws will not apply to store licensing; however, the provincial licensing process does not remove the requirement for store locations to comply with the zoning by-law and other municipal planning documents. The definitions within the municipality's Official Plan and Zoning By-law are applicable to all retail, including cannabis retail stores. Retail sale of cannabis from a provincially licensed store is legal and is a permitted use in the retail zones.
7. The AGCO will establish processes for Retail Operator Licensing and Retail Store Authorization for retail stores in communities where municipal governments have not opted out. The AGCO will be responsible for licensing/inspections of stores and the Region of Niagara will be carrying out enforcement of the Smoke Free Ontario Act.
8. Provincial regulations (O.Reg. 468/18) include a 150-meter buffer area for cannabis stores to keep them separated from schools. No buffers from any other use have been specified by the regulations.
9. The AGCO will provide municipal governments and the public with a 15-day notification period of a proposed store site to receive public input and hear concerns from the local community. Comments will be applicable both from lower and upper tier municipalities. Public notification will be posted on the proposed building and on the AGCO's website. The Association of Municipalities of Ontario has recommended that municipalities identify a "key senior staff lead" for the purpose of responding to notifications from the AGCO within the 15-day window, for municipalities that elect to opt in. Providing this

delegated authority to the CAO or his designate will ensure all City Departments and members of Council are notified and all responses are coordinated and completed within the 15-day window.

10. Niagara Regional Police will enforce the law with respect to Illegal activities relating to cannabis, including but not limited to: unlawful selling, unlawful consumption, consumption in the workplace, unlawful growing of plants (more than 4 per residence), and unauthorized possession.

A public outreach campaign began on December 3rd, 2018 consisting of a news release, 610 CKTB radio interview, and launch of the YourChannel module.

The YourChannel module included a public opinion survey and Q & A section. Council will be provided with the results of the YourChannel module in a separate hand-out to this report due to the fact that the commenting period closed on January 5, 2019 and could not therefore be summarized in time for finalization of this report.

FINANCIAL CONSIDERATION:

Through the Ontario Cannabis Legalization Implementation Fund (OCLIF), the province is providing municipalities with \$40 million over two years to help with the implementation costs of recreational cannabis legalization. OCLIF is distributed as follows:

Ontario is providing a first-round allocation of \$15 million to all municipalities on a per-household basis, adjusted so that at least \$5,000 is provided to each municipality. This will enable all municipalities to proceed with planned legalization activities. Welland's first-round allocation has been calculated by the Province to be \$29,529.

After the deadline for municipalities to opt-out under the Cannabis Licence Act, which is January 22, 2019, Ontario will provide an additional \$15 million. Municipalities that have not opted-out as of January 22, 2019 will receive funding on a per-household basis, adjusted so that at least \$5,000 is provided to each municipality. This funding will support initial costs related to hosting retail storefronts.

The second allocation available to Welland if Council chooses to opt-in will be greater than the first allocation of \$29,529 but is otherwise unknown as it depends highly on the decisions made in all other municipalities.

Municipalities that have opted-out will receive a second allocation of only \$5,000 each.

Additionally, use of the funds has now been clarified by the Province as follows:

Municipalities must use their OCLIF funding to address the implementation costs that directly relate to the legalization of recreational cannabis. Examples of permitted costs include:

- increased enforcement (e.g. police, public health and by-law enforcement, court administration, litigation)
- increased response to public inquiries (e.g. 311 calls, correspondence)
- increased paramedic services
- increased fire services
- by-law / policy development (e.g. police, public health, workplace safety policy)

Ontario is setting aside \$10 million of the OCLIF to address costs from unforeseen circumstances related to the legalization of recreational cannabis. Priority for this funding will be given to municipalities that have not opted-out. Further details will be provided by the Province at a later date.

OTHER DEPARTMENT IMPLICATIONS:

Enforcement of the Smoke Free Ontario Act, the illegal sale of cannabis, and the illegal growing of plants remain the responsibility of the Niagara Regional Police.

The implications as a result of legalization that occurred on October 17th, 2018 have been successfully managed thus far by respective departments. It is not expected that the placement of cannabis retail stores in the City will cause significant implications to other departments.

SUMMARY AND CONCLUSION:

Welland City Council will have a one-time opportunity to opt out of cannabis retail in the City, and this decision is required by January 22, 2019.

There is no current time expiry for a local municipality to opt back in, via Council resolution; however, any decision to opt-in is final.

The AGCO will be empowered to govern the licensing, approval, and staffing of retail store sites, which will include a 15-day notification period to receive public input.

The province is committing funding to assist municipalities with recreational cannabis impacts. More dollars will be made available to municipalities that choose to host retail cannabis stores and declare this choice by January 22, 2019.

ATTACHMENTS:

Survey Results Handouts (to be provided on January 8, 2019)



**BUDGET REVIEW COMMITTEE MEETING
MOTIONS REQUIRING COUNCIL APPROVAL**

**Monday, January 7, 2019
5:01 p.m.
Council Chambers**

Councillor D. McLeod in the Chair

Members in Attendance: Councillors J. Chiochio, T. DiMarco, B. Fokkens, B. Green, A. Moote, C. Richard, G. Speck, L. Spinosa, and L. Van Vliet.

The following is a Summary of Motions and Recommendations from the Budget Review Committee requiring Council approval:

1. 2019 COMMENT / FEEDBACK RECEIVED FROM YOURCHANNEL

THAT THE BUDGET REVIEW COMMITTEE receives for information the update received from YourChannel regarding the proposed 2019 Budgets.

2. UPDATE ON FIRE STATION REPLACEMENT STRATEGY

THAT THE BUDGET REVIEW COMMITTEE receives for information the presentation made by the Fire Chief and Deputy Fire Chief regarding the Fire Station Replacement Strategy.

3. UPDATE ON FORKS ROAD BRIDGE

THAT THE BUDGET REVIEW COMMITTEE receives for information the update regarding the Forks Road Bridge.

4. UPDATE ON 2019 OMPF FUNDING FOR CITY OF WELLAND

THAT THE BUDGET REVIEW COMMITTEE receives for information the update regarding the 2019 OMPF Funding for the City of Welland.

5. UPDATE ON ASSET MANAGEMENT PLAN

THAT THE BUDGET REVIEW COMMITTEE receives for information the presentation made by the Manager of Engineering Services regarding the City's Asset Management Plan.

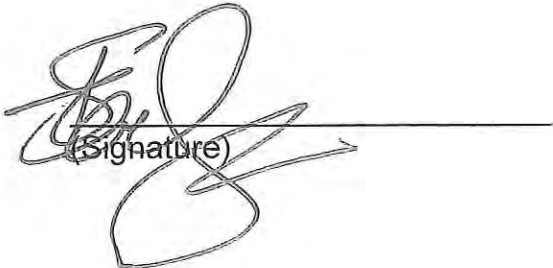
6. PROPOSED REVISION TO BUDGET TIMETABLE

THAT THE BUDGET REVIEW COMMITTEE approves the Updated Budget Timetable dated January 7, 2019.

As recommended by the Budget Review Committee at its meeting of January 7, 2019.

Date Submitted: January 15, 2019

Submitted by Steve Zorbas, General Manager, Corporate Services, Chief Financial Officer/Treasurer, on behalf of the Budget Review Committee.


(Signature)



**AUDIT REVIEW COMMITTEE MEETING
MOTIONS REQUIRING COUNCIL APPROVAL**

Tuesday, December 18, 2018
6:00 p.m.
Council Ante Room

Councillor Van Vliet in the Chair

Members in Attendance: Mayor F. Champion, Councillor McLeod, and L. Van Vliet.

The following is a Summary of Motions and Recommendations from the Audit Review Committee requiring Council approval:

1. AUDIT REVIEW COMMITTEE VERBAL REPORT OF THE CHAIR

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the report of the Chair of the Audit Review Committee from the meeting held on Tuesday, December 18, 2018.

2. ONE-YEAR EXTENSION OF AUDITORS CONTRACT TO DELOITTE, LLP

THAT THE COUNCIL OF THE CITY OF WELLAND approves an extension of the contract with the external audit firm of Deloitte, LLP, to provide audit services to the City of Welland and all local boards for a term of one (1) year covering the fiscal year 2019.

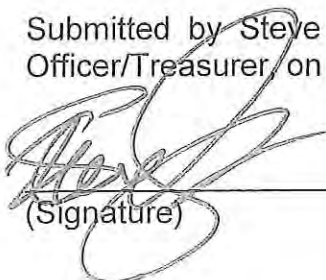
3. 2018 YEAR-TO-DATE 3rd QUARTER REPORT OF THE CITY OF WELLAND AS OF SEPTEMBER 30, 2018

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information the Year-To-Date Report – 2018 3rd Quarter up to and including September 30, 2018 (FIN-2018-23).

As recommended by the Audit Review Committee at its meeting of January 15, 2019.

Date Submitted: January 15, 2019

Submitted by Steve Zorbas, General Manager, Corporate Services, Chief Financial Officer/Treasurer, on behalf of the Audit Review Committee.



(Signature)

APPROVALS	
GENERAL MANAGER	
CFO	
CAO	

COUNCIL**INFRASTRUCTURE AND DEVELOPMENT SERVICES**

19-32

**REPORT P&B-2019-02
JANUARY 15, 2019**

**SUBJECT: REQUEST FOR DEEMING BY-LAW FOR LOT 63, PLAN 668
WEST SIDE OF CARLTON AVENUE, NORTH OF THOROLD
ROAD, MUNICIPALLY KNOWN AS 120 THOROLD ROAD AND
3 & 5 CARLTON AVENUE AND RELATED TO CONDITION OF
CONSENT APPLICATION B012/2018WELL
JOE TOMAINO**

**AUTHOR: RACHELLE LAROCQUE, BES, M.Sc., MCIP, RPP
PLANNING SUPERVISOR**

**APPROVING SUPERVISOR: GRANT MUNDAY, B.A.A., MCIP, RPP
MANAGER OF DEVELOPMENT APPROVALS**

**APPROVING G.M.: ERIK NICKEL, P. ENG.
GENERAL MANAGER,
INFRASTRUCTURE AND DEVELOPMENT SERVICES/CITY
ENGINEER**

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND approves Report P&B-2019-02 to enact a By-law to designate Lot 63, Plan 668 to be deemed not to be within a registered plan of subdivision; and further,

THAT Welland City Council authorizes Staff to prepare the necessary By-law and register the Deeming By-law on Title against Lot 63, Plan 668.

ORIGIN AND BACKGROUND:

The City has received a request on behalf of Mark Randall Evans, the Owner of lands on the west side of Carlton Avenue, north side of Thorold Road, to enact a By-law for Lot 63, Plan 668 to be deemed to not be within the registered plan of subdivision. A Deeming By-law has the effect of removing the special status granted to whole lots and blocks within registered plans of subdivisions for the purposes of subdivision control under the Planning Act. Section 50(4) of the Planning Act provides that a municipal Council may enact a By-law designating a plan of subdivision, or parts thereof, not to be deemed registered upon certain conditions. The conditions are that the subdivision has had to have been registered for eight years or more and that the Deeming By-law be registered against the lands involved.

This request has resulted from a condition imposed by the Committee of Adjustment on the granting of a Consent Application (File B012/2018WELL) which was for a lot addition. Specifically, the condition require that a deeming by-law be passed so that Parts 2 and 3 on the attached severance sketch (Appendix II) merge in title and to be a separate lot from Part 1. The subject of this Report relates to satisfying the condition of approval and ensuring that the respective parcels appropriately merge.

COMMENTS AND ANALYSIS:

In this situation, Part 3 is a whole lot on Plan 668, whereas Parts 1 and 2 are known as Lot 2, Plan 665. Section 50(3)(b) of the Planning Act states that the conveyance of part of lots or blocks within a plan of subdivision cannot merge in title with abutting properties. In order to facilitate the legal merger of part lots or blocks to abutting properties under the same ownership for the purposes of sale, the lands must be deemed not to be within the registered plan of subdivision.

City Staff commented favourably on the Consent Application subject to the condition that a deeming by-law be passed to allow Parts 2 and 3 to merge. Once merged, both properties will comply with the minimum lot area and lot frontage requirements of the Zoning By-law and will continue to be used for commercial uses at 120 Thorold Road and residential uses at 3 Carlton Avenue.

In order to facilitate the merger of the part lots with the abutting whole blocks, the passing and registration of a Deeming By-law against the whole lots is required. This will permit the Owner to satisfy the condition of the consent approval requiring that the respective parcels merge in title. In order for the Deeming By-law to be prepared and registered, authorization must be received from Council.

FINANCIAL CONSIDERATION:

All costs associated with the clearance of the Consent condition will be borne by the Owner.

OTHER DEPARTMENT IMPLICATIONS:

The Legal Services Division will assist with the registration of the necessary documents.

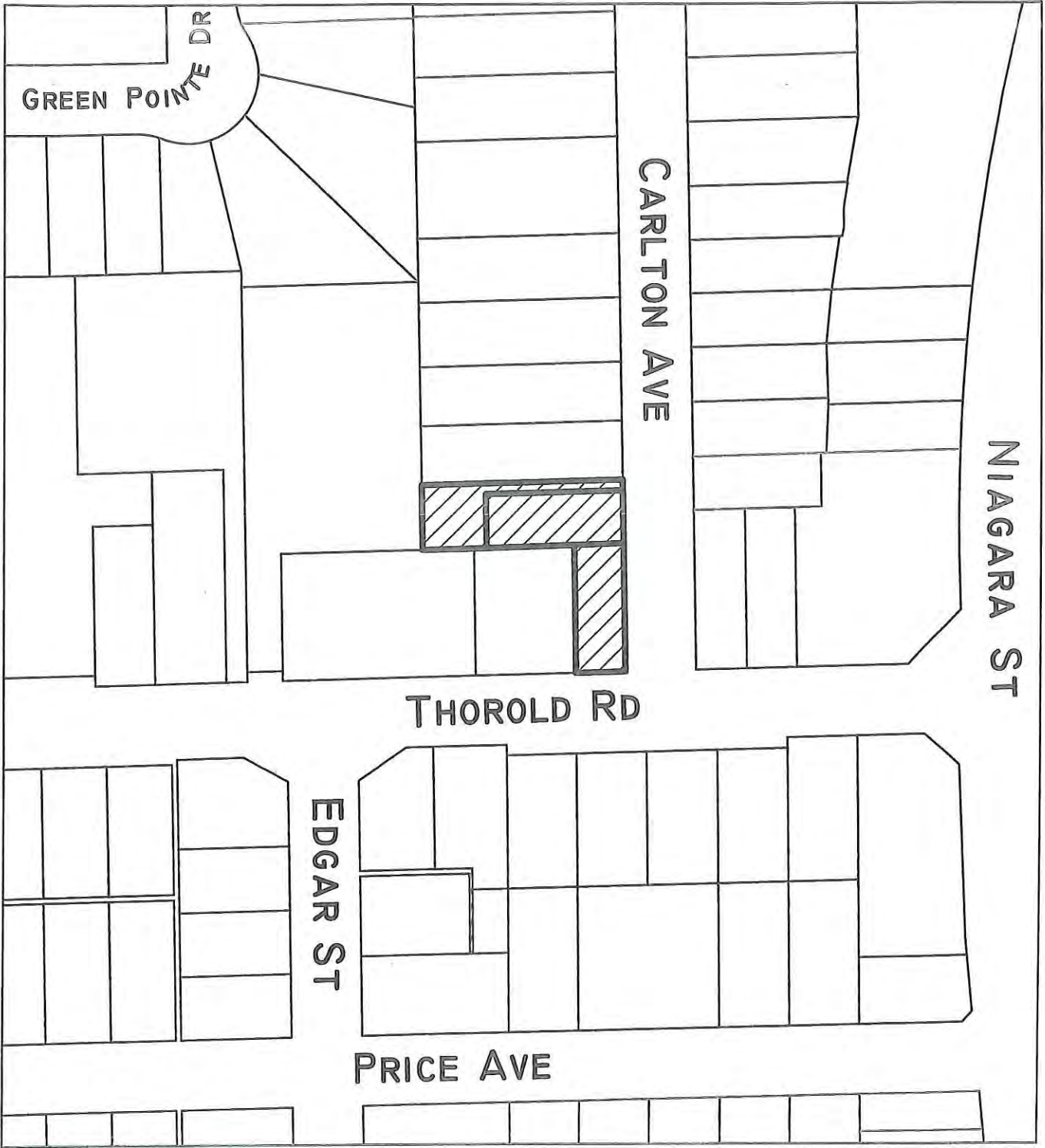
SUMMARY AND CONCLUSION:

In order to satisfy a condition of Consent approval (File B012/2018WELL) for property on the west side of Carlton Avenue, north side of Thorold Road, a Deeming By-law is required for Lot 63 on Plan 668. Deeming these blocks by By-law not to be within a registered plan of subdivision will allow the blocks to merge in title with the abutting parcels and each become one parcel of land. Council may enact such a By-law through Section 50(4) of the Planning Act.

The enactment and registration of the Deeming By-law for Lot 63 on Plan 668 will allow the merger of Parts 2 and 3 on the sketch and will facilitate the fulfillment of the Consent condition of approval. In order to proceed with the Consent process, Staff recommends that Council enact the Deeming By-law for the subject lot and authorize Staff to prepare and register the necessary documents.

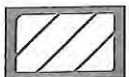
ATTACHMENTS:

- Appendix I - Location Map
- Appendix II - Severance Sketch



LOCATION MAP

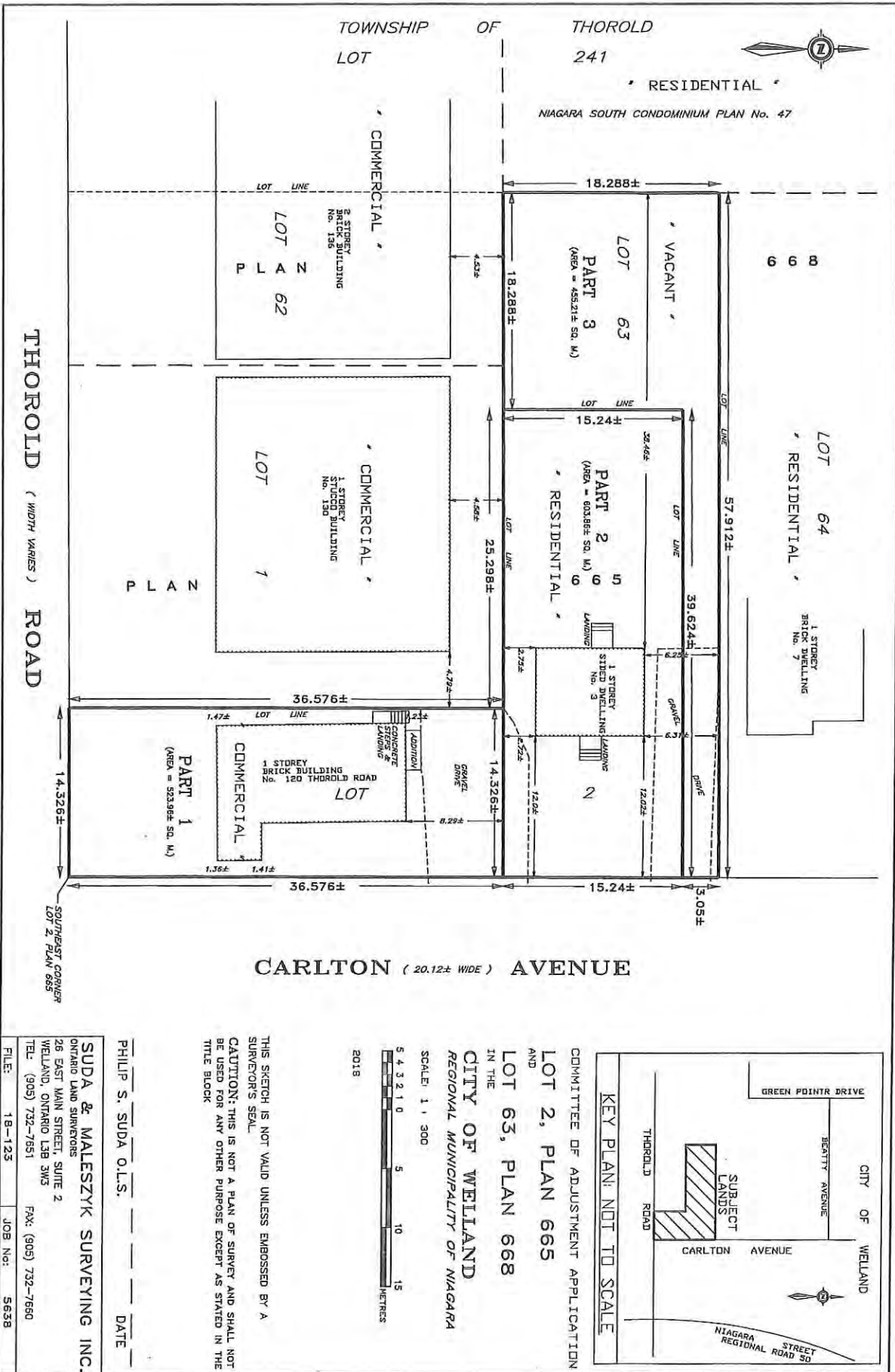
120 Thorold Road & 3 Carlton Avenue




SUBJECT LANDS



*Infrastructure and
Development Services*
Planning Division



APPROVALS	
GENERAL MANAGER	
CFO	
CAO	

COUNCILINFRASTRUCTURE AND DEVELOPMENT SERVICES

2000-69

REPORT P&B-2019-03
JANUARY 15, 2019

SUBJECT: LAY OUT, ESTABLISH AND NAME THE 0.3 METRE RESERVE
– BLOCK 21, PLAN 59M-288, CLARE AVENUE ESTATES
PLAN OF SUBDIVISION (FILE NO. 26T-14-99002)

AUTHOR: RACHELLE LAROCQUE, BES, M.Sc., MCIP, RPP
PLANNING SUPERVISOR

APPROVING SUPERVISOR: GRANT MUNDAY, B.A.A., MCIP, RPP
MANAGER OF DEVELOPMENT APPROVALS

APPROVING G.M.: ERIK NICKEL, P. ENG.
GENERAL MANAGER,
INFRASTRUCTURE AND DEVELOPMENT SERVICES/CITY
ENGINEER

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND authorizes Staff to prepare the necessary By-law(s) to lay out, establish and name the 0.3 metre Reserve described as Block 21, Plan 59M-288 (Clare Avenue Estates Plan of Subdivision) as Hunter Avenue.

ORIGIN AND BACKGROUND:

In order for the City to control the access to Hunter Avenue, the City put in place a 0.3 metre reserve along the southern property boundary of the property known as 639 Clare Avenue. This ensures that no additional entrances could be created along Hunter Avenue, nor could the redevelopment of this property proceed prior to the lifting of the 0.3 metre reserve.

COMMENTS AND ANALYSIS:

The owner of 639 Clare Avenue has applied, and received approval, to sever the lot to create two new parcels. A condition of the approval of these consents (B22/2018WELL and B23/2018WELL) is that a By-law be passed to lift the 0.3 metre reserve along Hunter Avenue to allow for the property to be developed and have legal access to a City road. As a result of this proposed development, it is appropriate to lay out, establish, and name the 0.3 metre reserves as part of Hunter Avenue. Block 21 on Plan 59M-288 will now become part of Hunter Avenue.

FINANCIAL CONSIDERATION:

All costs associated with the redevelopment of this property, including servicing and entrance permits, will be borne by the owner.

OTHER DEPARTMENT IMPLICATIONS:

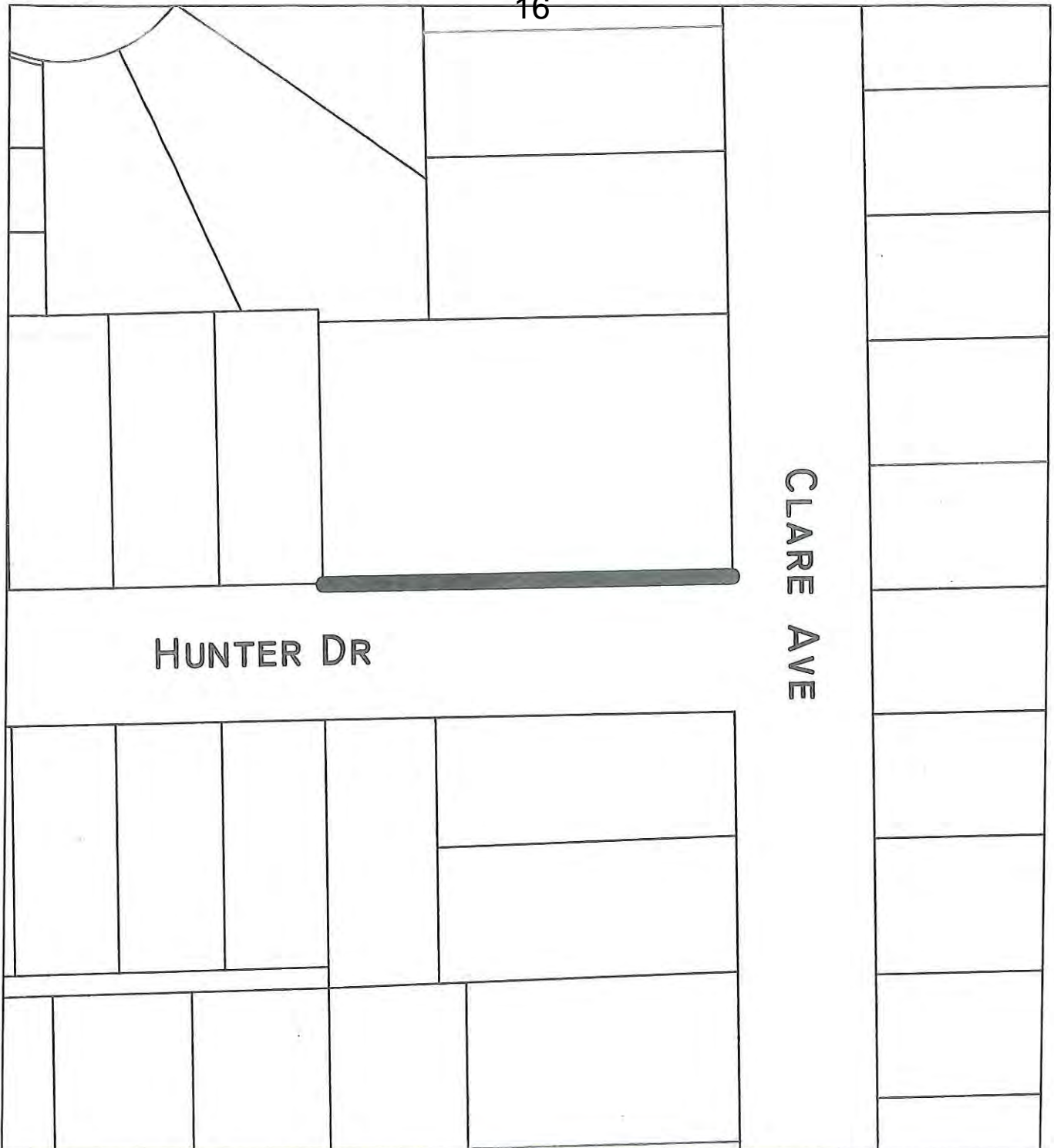
There are no implications to other Divisions as a result of the Recommendations of this Report.

SUMMARY AND CONCLUSION:

The existing 0.3 metre Reserve was put in place to control access to Hunter Drive from the property at 639 Clare Avenue. As the owner has now come forward with severance applications to redevelop the lot, it is appropriate to establish the 0.3 metre reserve as part of the roadway. The lifting of the reserve is required as a condition of the approval of the consent application as the lot cannot be created without access onto a City roadway. All costs associated with the redevelopment of this site will be borne by the applicant.

ATTACHMENTS:

- Appendix I - Key Map
- Appendix II - Severance Sketch



HUNTER DR

CLARE AVE

KEY MAP

Block 21, Plan 59M-288



SUBJECT LANDS



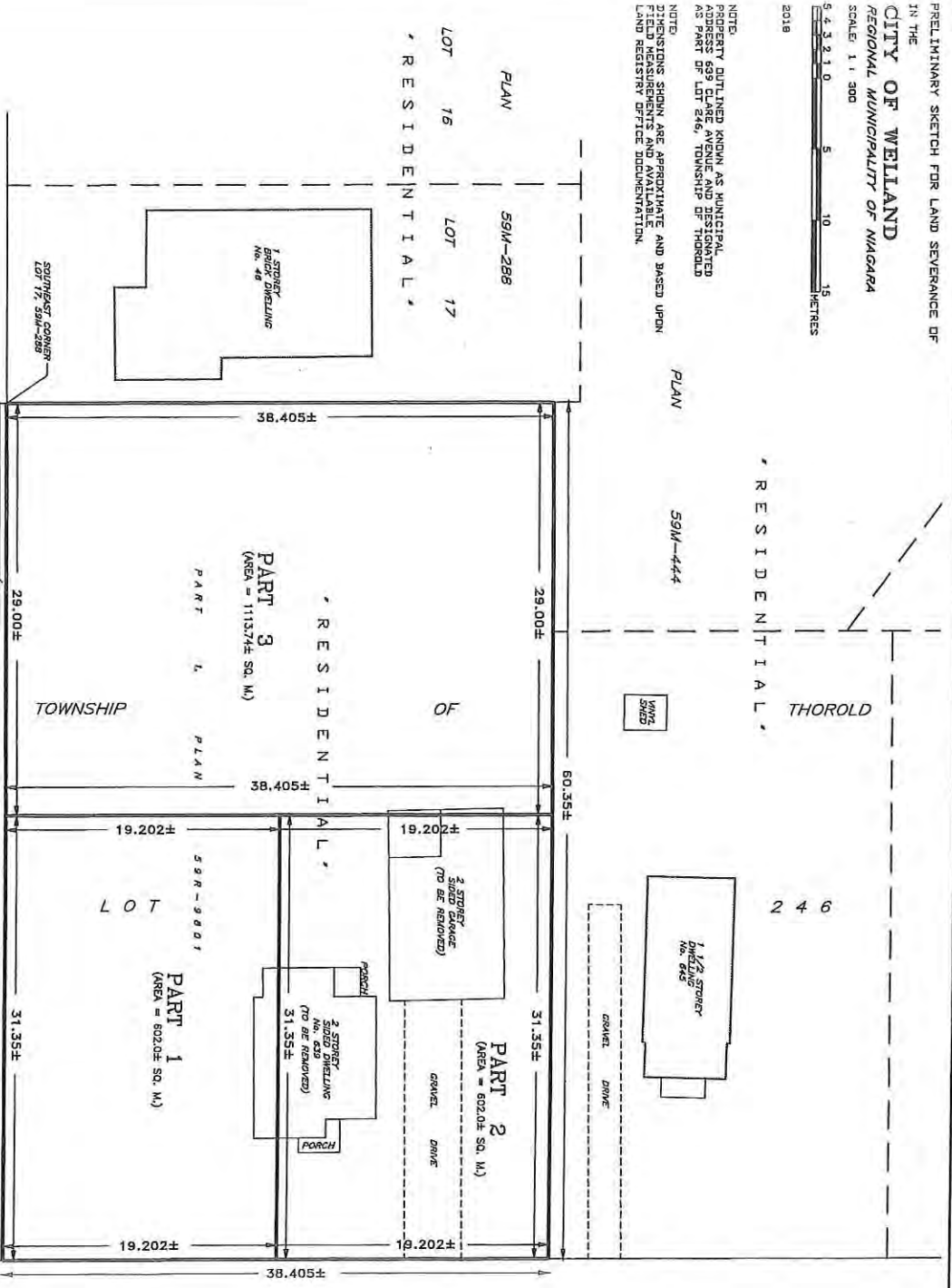
*Infrastructure and
Development Services*
Planning Division

PRELIMINARY SKETCH FOR LAND SEVERANCE OF
IN THE
CITY OF WELLAND
REGIONAL MUNICIPALITY OF NIAGARA
SCALE 1:1,300



NOTE:
PROPERTY OUTLINED KNOWN AS MUNICIPAL
ADDRESS 609 CLARE AVENUE AND DESIGNATED
AS PART OF LOT 846, TOWNSHIP OF THOROLD

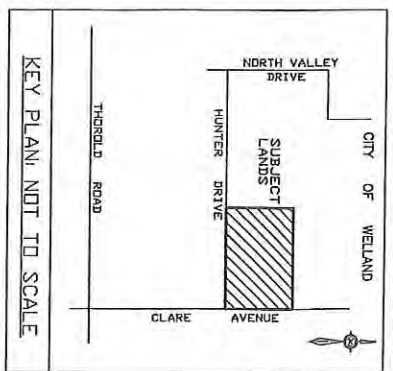
NOTE:
DIMENSIONS SHOWN ARE APPROXIMATE AND BASED UPON
FIELD MEASUREMENTS AND AVAILABLE
LAND REGISTRY OFFICE DOCUMENTATION.



THIS SKETCH IS NOT VALID UNLESS EMBOSSED BY A
SUPERVISOR'S SEAL.
CAUTION: THIS IS NOT A PLAN OF SURVEY AND SHALL NOT
BE USED FOR ANY OTHER PURPOSE EXCEPT AS STATED IN THE
TITLE BLOCK

HUNTER DRIVE
< 19.812± WIDE >
BLOCK 21, PLAN 59M-288
(0.305 RESERVE)



CLARE AVENUE
< 20.12± WIDE >



PHILIP S. SUDA O.L.S. _____ DATE _____

SUDA & MALESZYK SURVEYING INC.
ONTARIO LAND SURVEYORS
26 EAST MAIN STREET, SUITE 2
WELAND, ONTARIO L3B 3W3
TEL: (905) 732-7651 FAX: (905) 732-7650
FILE: 18-173 JOB No: 5689

COUNCIL
LEGISLATIVE SERVICES – CLERKS DIVISION

APPROVALS	
GENERAL MANAGER	
CFO	
CAO	

09-85/19-43
REPORT CLK-2019-01
JANUARY 15, 2019

SUBJECT: MUNICIPAL ELECTIONS ACT, 1996, s.12.1(3) – IDENTIFICATION, REMOVAL, AND PREVENTION OF BARRIERS THAT AFFECT ELECTORS AND CANDIDATES WITH DISABILITIES

AUTHOR: TARA STEPHENS, CITY CLERK

**APPROVING G.M.: ROSANNE MANTESSO, GENERAL MANAGER
HUMAN RESOURCES AND LEGISLATIVE SERVICES**

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information Report CLK-2019-01, regarding the identification, removal, and prevention of barriers that affect electors and candidates with disabilities, as required under s.12.1(3) of the *Municipal Elections Act, 1996*.

ORIGIN AND BACKGROUND:

In accordance with section 12.1(3) of the *Municipal Elections Act, 1996*, (MEA) "Within 90 days after voting day in a regular election, the clerk shall submit a report to council about the identification, removal and prevention of barriers that affect electors and candidates with disabilities."

COMMENTS AND ANALYSIS:

It is the duty of the Clerk to ensure that all voting places are fully accessible to electors and candidates with disabilities. Changes to the MEA require the clerk to consider all forms of disabilities when choosing voting locations.

Identification of Barriers

In order to fully understand what should be considered when selecting a voting location that would be accessible for persons with disabilities, the Elections Coordinator uses a checklist created in 2017. The checklist includes such items as: designated parking, accessible routes into and out of locations, clear pathways able to be provided at least 3'6" wide, proper lighting, proper door opening hardware, flooring is even, level and non-slip, seating availability for those that cannot stand in line, and sufficient size to allow room to navigate assistive mobility devices at secrecy booths. During site visits, the checklist was referred to when approaching, entering, and moving about each voting location in order to identify and address any barriers that would hinder electors, workers, or candidates with disabilities.

Removal and Prevention of Barriers

The City of Welland utilizes Express Vote machines, which were used during the six (6) days at the advanced polls on Saturday, October 6 and Tuesday, October 9 – 13, 2018, as well as on Voting Day – October 22 – at City Hall and the Welland Main Arena. Express Vote provides the voter with the option to select large type on the touch screen unit; or use a head set and handheld numerical pad to have the information on the screen read to the elector so they may push the button that corresponds to the candidate they wish to vote for should the elector be visually impaired; or rocker panel, and sip and puff for persons who may require the need to use these devices.

The following also formed part of the removal and prevention of barriers:

- Election staff was provided with training regarding the ways in which they could assist electors and candidates with disabilities and therefore necessary assistance and accommodations could be provided at each voting location in keeping with the City's Customer Service Policy and each election worker was provided information regarding the Accessibility for Ontarians with Disabilities Act (AODA) and Customer Service Standards.
- All election related information was posted on the City's website, which is accessible friendly.
- Advertisements and Voter Notification Cards identified the options for electors with disabilities, on both advance voting dates and on voting day.
- Voting proxy forms were available online and at City Hall.
- Each voting location was set up with accessibility requirements in mind (i.e. magnification sheets available to any elector or candidate that required same, assistance available from the Information Officers, DROs, RDROs and Supervisors either at the entrance to a facility or while in the voting location, if needed).

FINANCIAL CONSIDERATION:

N/A

STRATEGIC PRIORITY:

The recommendation and details in this report are operational, administrative, and/or compliance related, and generally support the strategic direction of the City.

OTHER DEPARTMENT IMPLICATIONS:

N/A


SUMMARY AND CONCLUSION:

This report is required to be submitted to Council in order to comply with section 12.1(3) of the MEA and is respectfully submitted to Council for receipt and information purposes.

ATTACHMENTS:

N/A

COUNCIL
LEGISLATIVE SERVICES – CLERKS DIVISION

APPROVALS	
GENERAL MANAGER	
CFO	
CAO	

REPORT CLK-2019-02
January 15, 2019

19-24

SUBJECT: ANNUAL REPORT – 2018 MEETINGS OF COUNCIL

AUTHOR: TARA STEPHENS, CITY CLERK

APPROVING G.M.: ROSANNE MANTESSO, GENERAL MANAGER
HUMAN RESOURCES AND LEGISLATIVE SERVICES

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information Report CLK-2019-02, regarding the annual meetings of Council in 2018.

ORIGIN AND BACKGROUND:

On January 19, 2016, Welland City Council approved a motion that requested staff prepare an annual report that summarizes the meetings of Council for the previous year. The annual report provides information regarding the following meetings:

- Council Meetings
- General Committee Meetings
- Special Council Meetings
- Committee-of-the-Whole (In-camera) Meetings (COTW)
- Budget Review Committee (BRC) Meetings

COMMENTS AND ANALYSIS:

At the October 17, 2017 Council Meeting, Council approved report CLK-2017-16, 2018 Council Meeting Schedule for all Council and General Committee meetings.

COTW and Special Council meetings are scheduled on an as needed basis, and are not determined in Report CLK-2017-16. The BRC meeting dates are not included in the report, as the dates are determined by the Mayor, BRC Chair, Chief Administrative Officer, and the Chief Financial Officer.

Below is a comparison of the scheduled meetings compared to actual meetings of Council in 2017:

Meeting	Scheduled Amount	Actual Amount Held
Council Meetings	17	17
General Committee Meeting	10	10
Special Council Meetings	N/A	9
Committee-of-the-Whole (In-Camera)	N/A	19

FINANCIAL CONSIDERATION:

N/A

OTHER DEPARTMENT IMPLICATIONS:

N/A

SUMMARY AND CONCLUSION:

At the request of Welland City Council, this report has been prepared to provide a summary of the actual meetings of Council held in 2018, compared to the approved 2018 Council Meeting Calendar.

As requested and approved by Council, a report will be submitted on an annual basis to Council to summarize the scheduled and actual meetings of Council for each year.

ATTACHMENTS:

- Appendix I – Report CLK-2017- 16 – 2018 Council Meeting Calendar.
- Appendix II – 2018 Actual Meetings of Council.
- Appendix III – Budget Review Committee Meetings Held in 2018.

APPENDIX I

2018 SCHEDULE OF MEETINGS

All meetings commence at 7:00 p.m. (unless indicated otherwise on Agendas)

<i>Date</i>	<i>Meeting</i>
January 9, 2018	General Committee
January 16, 2018	Council
January 23, 2018	General Committee
February 6	Council
February 13	General Committee
February 20	Council
March 6	Council
March 20	Council
March 27	General Committee
April 3	Council
April 10	General Committee
April 17	Council
April 24	General Committee
May 1	Council
May 8	General Committee
May 15	Council
May 22	General Committee
June 5	Council
June 12	General Committee
June 19	Council
June 26	Welland Hydro Annual Shareholder Meeting
July 24	Council
August 28	Council
September 25	Council
October	NO MEETINGS SCHEDULED DUE TO 2018 MUNICIPAL ELECTION
November 20	Council
December 3	Inaugural Meeting of Council 2018 - 2022
December 4	Council
December 11	General Committee
December 18	Council

DATE	Meeting	Purpose	Start Time	End Time
January 9, 2018	Special Council	STAFF REPORTS P&B-2018-01 - Acting Gen. Mgr., Infrastructure & Development Services/City Engineer, E. Nickel – Application for a Draft Plan of Subdivision (File No. 26T-14-17004) for lands on the east side of Aqueduct Street, south side of Hilda Street, Part of Township lot 239, in the geographic Township of Thorold, now in the City of Welland, known municipally as 396 Aqueduct Street. Ref. No. 17-107.	7:06 P.M.	7:46 P.M.
January 9, 2018	General Committee	AGENCIES, BOARDS, COMMISSIONS AND COMMITTEE REPORT(S) Kay Annable, Chair, Arts & Culture Advisory Committee and Cassandra Magazzeni, Arts & Culture Coordinator, regarding Annual Report. Richard Dalton, Acting Manager of Recreation & Culture, and Kathleen Adams, Chair, Accessibility Advisory Committee, regarding Accessibility Action Plan. Council Reviewed Correspondence, Reports and By-laws as provided in the Council agenda.	7:47 P.M.	8:29 P.M.
January 16, 2018	Council		7:09 P.M.	9:31 P.M.
January 23, 2018	Special Council – COTW	Personal matters about an identifiable individual, including municipal or local board employees: - (1) <i>Recruitment process for non-union position.</i>	6:45 P.M.	7:11 P.M.
January 23, 2018	General Committee	DELEGATIONS 04-124 - Jeff Ward, regarding water meter issue. BUSINESS ARISING FROM PREVIOUS MEETING FIN-2018-02 - Gen. Mgr., Corporate Services, Chief Financial Officer/Treasurer, S. Zorbas - 2018 Permissive Grants. Ref. No.18-4/18-5 STAFF REPORTS R&C-2018-01 - Gen. Mgr., Corporate Services, Chief Financial Officer/Treasurer, S. Zorbas - Revised Municipal Arts & Culture Policy. Ref. No.05-141 R&C-2018-02 - Gen. Mgr., Corporate Services, Chief Financial Officer/Treasurer, S. Zorbas - Sale of Portable Washroom Trailer. Ref. No.99-99 TRAF-2018-02 - Acting Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Update to Traffic and Parking By-law 89-2000. Ref. No.18-22	7:11 P.M.	9:14 P.M.

February 6, 2018	COTW	<ul style="list-style-type: none"> o Proposed or pending acquisition or disposition of land by the municipality or local board: <ul style="list-style-type: none"> - (1) Rice Road update. - (1) Enterprise Industrial Subdivision. o Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: <ul style="list-style-type: none"> - (1) Appeal to Ontario Municipal Board (OMB) for lands on the east side of Aqueduct Street and on the south side of Hilda Street, municipally known as 396 Aqueduct Street. - (1) Appeal to Ontario Municipal Board (OMB) regarding Regional Development Charges. 	6:05 P.M.	6:54 P.M.
February 6, 2018	Council	Council Reviewed Correspondence, Reports and By-laws, held 3 public hearings and notice of motions as provided in the Council agenda.	7:06 P.M.	10:59 P.M.
February 13, 2018	General Committee	<p>DELEGATIONS</p> <p>Luciano Piccioni, President, RCI Consulting, regarding Draft Brownfield Community Improvement Plan (CIP) Update.</p> <p>STAFF REPORTS</p> <p>TRAF-2018-05 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Update to Traffic and Parking By-law 89-2000. Ref. No.18-22</p> <p>CLK-2018-03 – Gen. Mgr., Human Resources & Legislative Services, R. Mantesso Election Update – Corporate Resources; Election Signs; Recount Policy; Accessibility Plan.</p>	6:22 P.M.	7:42 P.M.
February 20, 2018	COTW	<ul style="list-style-type: none"> o Personal matters about an identifiable individual, including municipal or local board employees. - (1) Committee Appointments for the following Committees: <ul style="list-style-type: none"> - Waterway Advisory Committee - Dog Control Appeal Committee. - (2) Non-union vacancies. 	6:42 P.M.	6:47 P.M.
February 20, 2018	Council	Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.	7:06 P.M.	9:06 P.M.
March 6, 2018	COTW	<ul style="list-style-type: none"> o A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization. 	6:45 P.M.	6:52 P.M.

March 6, 2018	Council	- (1) <i>Arena & Sport Facility Advertising contract financial information.</i> Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.	7:01 P.M.	9:11 P.M.
March 20, 2018	Council	Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.	7:01 P.M.	10:07 P.M.
March 27, 2018	Special Council COTW	<ul style="list-style-type: none"> Proposed or pending acquisition or disposition of land by the municipality or local board: (1) <i>Lease – Welland Tennis Club.</i> 	6:40 P.M.	7:07 P.M.
March 27, 2018	Special Council	FIN-2018-05 - Gen. Mgr., Corporate Services, Chief Financial Officer/Treasurer, S.Zorbas – Niagara Regional Housing Property Tax Exemption. Ref. No. 18-4	7:10 P.M.	7:36 P.M.
March 27, 2018	General Committee	<p>DELEGATIONS Madeline Leblanc, Founder of Stand Up Paddleboard Fundraiser 'On Board', regarding On Board 2018.</p> <p>STAFF REPORTS TRANS-2018-04 - Gen. Mgr., Corporate Services, Chief Financial Officer/Treasurer, S. Zorbas – Niagara College Student Administrative Council Summer Transit Agreement 2018.</p> <p>CLK-2018-04 - General Manager, Human Resources & Legislative Services, R. Mantesso – Election Sign By-Law.</p> <p>CLK-2018-05 - General Manager, Human Resources & Legislative Services, R. Mantesso – Amendment to the Commencement of Meetings of Council.</p>	7:37 P.M.	9:08 P.M.
April 3, 2018	COTW	<ul style="list-style-type: none"> Personal matters about an identifiable individual, including municipal or local board employees. (2) <i>Committee Appointments for the following Committee:</i> <ul style="list-style-type: none"> - <i>Waterway Advisory Committee</i> Labour relations or employee negotiations. (1) <i>Union Negotiations</i> 	6:43 P.M.	7:01 P.M.
April 3, 2018	Council	Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.	7:09 P.M.	8:04 P.M.
April 6, 2018	Special Council Meeting COTW	<ul style="list-style-type: none"> Labour relations or employee negotiations. (2) <i>Update: Union Negotiations.</i> 	4:30 P.M.	4:45 P.M.

<p>April 6, 2018</p>	<p>Special Council Meeting</p>	<p>STAFF REPORTS FIN-2018-17 - Gen. Mgr., Infrastructure & Development Services/City Engineer, E. Nickel – Request to amend Sign By-law 2005-21, as amended for lands known as 200 Buchner Road (General Electric Canada Property Inc.). Ref. No. 04-92/16-87</p>	<p>4:49 P.M.</p>	<p>4:51 P.M.</p>
<p>April 10, 2018</p>	<p>General Committee</p>	<p>PRESENTATIONS Douglas Rapelje, Member of Senior Citizen Advisory Committee to present the 2018 Ontario Age-Friendly Community Recognition Award under Category 1. Laurie Dayboll, Elections Coordinator, regarding Election Sign By-law. Alfred Stockwell, Transit Manager and Dave Stuart, Transit Supervisor, regarding Transit Automated Fair Collection System. Alfred Stockwell, Transit Manager and Dave Stuart, Transit Supervisor, regarding Public Transit Infrastructure Fund (PTIF) Phase 2.</p> <p>DELEGATIONS Alastair Davis, Chief Executive Officer, Habitat for Humanity Niagara, regarding Habitat Builds on Privately Acquired Property. Deferred from the General Committee Meeting of March 27, 2018. CLK-2018-06 - Gen. Mgr., Human Resources & Legislative Services, R. Mantesso - Election Sign By-Law. Ref. No 04-92/18-49</p> <p>STAFF REPORTS P&B-2018-15 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel - Memorandum of Understanding with Habitat for Humanity Niagara Concerning; Servicing of Privately Acquired Lands. FIN-2018-06 - Gen. Mgr., Corporate Services, Chief Financial Officer/Treasurer, S. Zorbas - City of Welland Loan to Welland Hydro Energy Services for the Financing of Joint Venture Feed-In-Tariff 5.0 (FIT) Solar Project.</p>	<p>7:00 P.M.</p>	<p>10:15 P.M.</p>
<p>April 17, 2018</p>	<p>COTW</p>	<p>Proposed or pending acquisition of land by the municipality or local board. - (1) <i>Cordage Green.</i></p>	<p>5:56 P.M.</p>	<p>6:29 P.M.</p>

<p>April 17, 2018</p>	<p>Council</p>	<ul style="list-style-type: none"> • Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: - (2) <i>Ontario Municipal Board Appeal – Hilda Street and Aqueduct Street.</i> • Personal matters about an identifiable individual, including municipal or local board employees. - (3) <i>Committee Appointment for the following Committee:</i> - <i>-Accessibility Advisory Committee.</i> • Labour relations or employee negotiations. - (3) <i>Non-Union Vacancy.</i> <p>Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.</p>	<p>7:00 P.M.</p>	<p>7:58 P.M.</p>
<p>April 24, 2018</p>	<p>Special Council COTW</p>	<ul style="list-style-type: none"> • Proposed or pending acquisition or disposition of land by the municipality or local board: - (1) <i>570 River Road.</i> 	<p>6:46 P.M.</p>	<p>7:04 P.M.</p>
<p>April 24, 2018</p>	<p>Special Council Meeting</p>	<p>STAFF REPORTS</p> <p>P&B-2018-19 - Gen. Mgr., Infrastructure & Development Services/City Engineer, E. Nickel – Request for Part Lot Control Exemption – Block 52, Plan 59M-433, U. Lucchetta Construction Limited (File 26T-14-09001).</p> <p>P&B-2018-20 - Gen. Mgr., Infrastructure & Development Services/City Engineer, E. Nickel – Request for Part Lot Control Exemption – Blocks 54-56 and 116-137 on Plan 59M-446, Mountainview Homes.</p> <p>P&B-2018-21 - Gen. Mgr., Infrastructure & Development Services/City Engineer, E. Nickel – Request by Wolfgang and Barbara Guembel for an Encroachment Agreement – 10 Thorold Road.</p> <p>ENG-2018-15 - Gen. Mgr., Infrastructure & Development Services/City Engineer, E. Nickel – Road Resurfacing/Reconstruction 2018.</p> <p>BY-LAWS</p> <p>A By-law to exempt certain lands from Part-Lot Control - Block 52 on Plan 59M-443, City of Welland. Ref. No. 09-102</p>	<p>7:04 P.M.</p>	<p>7:13 P.M.</p>

		<p>A By-law to exempt certain lands from Part-Lot Control - Blocks 54-56 (inclusive) and Blocks 116-137 (inclusive) on Plan 59M-446, City of Welland. Ref. No. 14-100</p> <p>A By-law to permit an encroachment onto the Douglas Avenue road allowance to benefit the owners from time to time of the property known municipally as 10 Thorold Road. Ref. No. 18-74</p> <p>A By-law to authorize entering into contract with Norjohn Contracting and Paving Limited for Road Resurfacing/Reconstruction 2018. Ref. No. 18-65</p>		
<p>April 24, 2018</p>	<p>General Committee</p>	<p>STAFF REPORTS CAO-2018-07 - Chief Administrative Officer, G. Long – Establish Downtown Citizens Advisory Committee.</p> <p>NEW BUSINESS Memorandum from Gary Long, Chief Administrative Officer, regarding Niagara Region Transit 2018 Service Agreement.</p>	<p>7:14 P.M.</p>	<p>7:50 P.M.</p>
<p>May 1, 2018</p>	<p>Council</p>	<p>Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.</p>	<p>7:00 P.M.</p>	<p>11:30 P.M.</p>
<p>May 8, 2018</p>	<p>Special Council COTW</p>	<p>Personal matters about an identifiable individual, including municipal or local board employees: - (4) <i>Non-union vacancy.</i></p>	<p>6:20 P.M.</p>	<p>6:31 P.M.</p>
<p>May 8, 2018</p>	<p>Special Council</p>	<p>DELEGATIONS Matt Robinson, Director, GO Implementation Office, Niagara Region, regarding Niagara Region Transit Operating Agreement.</p> <p>Liz MacDonald and Brian Harvey, regarding Petition to build outdoor dedicated pickleball courts.</p> <p>Wolfgang Guembel, regarding Encroachment Agreement at 10 Thorold Road.</p> <p>NOTICES OF MOTION (Councillor J. Chiocchio) THAT THE COUNCIL OF THE CITY OF WELLAND directs staff to explore the possibilities of building new Pickleball Courts on city under-utilized lands and report back with costs and</p>	<p>6:37 P.M.</p>	<p>8:14 P.M.</p>

any funding opportunities through grants and that a petition of over 200 signatures be part of that report.

(Councillor Fokkens)
 WHEREAS the Regionally owned and operated Dain City Pumping Station has a known capacity;
 AND WHEREAS the secondary tank at the Regionally owned and operated Dain City Pumping Station has a known capacity;
 AND WHEREAS the increase of business and residential development have had an increase in sewer water flow in the Dain City area.
 NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WELLAND directs staff to work with the Regional Municipality of Niagara to develop a short term procedure to reduce inflow infiltration within the Dain City Catchment Area; and further THAT Welland City Council directs staff to develop a long term program together with the regional Municipality of Niagara over the next 5 years to reduce inflow infiltration within the Dain City Catchment Area.

(Councillor Grimaldi)
 WHEREAS the Region and City have a joint obligation to provide/distribute safe drinking water to residents;
 AND WHEREAS it is necessary to bleed dead end water pipes to ensure chlorination levels are maintained;
 AND WHEREAS this procedure adds to our unbilled water consumption which increases cost.
 NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WELLAND directs staff to work with the Regional Municipality of Niagara to identify other means of ensuring water quality and chlorination levels and their associated costs so Council can consider these alternatives during budget discussions.

(Councillor Van Vliet)
 WHEREAS the City of Welland staff have been live streaming Welland City Council meetings.
 NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WELLAND directs staff to start to live stream General Committee meetings.

	<p>STAFF REPORTS CAO-2018-05 – Chief Administrative Officer, G. Long – Niagara Central Dorothy Rungeling Airport – Update on Ad Hoc Committee Activities.</p> <p>TRANS-2018-06 - Gen. Mgr., Corporate Services, Chief Financial Officer/Treasurer, S. Zorbas – Niagara Region Transit 2018 Service Agreement.</p> <p>P&B-2018-21 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Request by Wolfgang and Barbara Guembel for an Encroachment Agreement – 10 Thorold Road.</p> <p>NEW BUSINESS Liz MacDonald, regarding Petition to build outdoor dedicated pickleball courts.</p> <p>Rick Bayliss, Chair, Welland Community Wellness Complex Advisory Committee, regarding the initiative to develop outdoor pickleball courts in the City of Welland.</p> <p>Richard Rybiak, Chair, Niagara Central Airport Commission, regarding First quarter update on its activities and developments at the Niagara Central Dorothy Rungeling Airport.</p> <p>BY-LAWS A By-law to authorize entering into a service agreement with the Regional Municipality of Niagara and area service providers (Niagara Falls and St. Catharines) for Niagara Region Transit Service 2018.</p> <p>A By-law to permit an encroachment onto the Douglas Avenue road allowance to benefit the owners from time to time of the property known municipally as 10 Thorold Road.</p>		
<p>May 8, 2018</p>	<p>STAFF REPORTS TRAF-2018-09 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – The Business Licensing By-Law.</p> <p>Proposed or pending acquisition or disposition of land by the municipality or local board: - (1) Old Central Fire Hall Lease Negotiations.</p>	<p>General Committee</p>	<p>8:15 P.M. 8:57 P.M.</p>
<p>May 15, 2018</p>	<p>COTW</p>	<p>COTW</p>	<p>6:29 P.M. 7:17 P.M.</p>

May 15, 2018	Council	<ul style="list-style-type: none"> Personal matters about an identifiable individual, including municipal or local board employees: - (5) <i>Non-union vacancy.</i> <p>Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.</p>	7:21 P.M.	9:09 P.M.
May 22, 2018	General Committee	<p>PRESENTATIONS</p> <p>Ali Khan, Supervisor Traffic, Parking & By-laws, Brian Kennedy, Fire Chief, Jack Tosta, Chief Building Official, James Cronshaw, Senior By-law Enforcement Officer and Grant Munday, Manager of Development Approvals regarding Rental Housing Licensing.</p> <p>DELEGATIONS</p> <p>Barb Fournier, Vice-Chair, Welland Eastdale Alumni regarding Update on its activities.</p> <p>STAFF REPORTS</p> <p>TRAF-2018-10 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Rental Housing Licensing.</p>	7:02 P.M.	9:11 P.M.
June 5, 2018	COTW	<ul style="list-style-type: none"> Personal matters about an identifiable individual, including municipal or local board employees: - (4) Committee Appointments for the following Committees: <ul style="list-style-type: none"> - <i>Senior Citizens Advisory Committee</i> - <i>Market Square Advisory Committee.</i> Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: - (1) <i>129 Hagar Street.</i> Proposed or pending acquisition or disposition of land by the municipality or local board: - (1) <i>482 River Road, formally known as 570 River Road.</i> 	6:07 P.M.	6:35 P.M.
June 5, 2018	Council	<p>Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.</p>	7:03 P.M.	9:43 P.M.
June 12, 2018	Special Council COTW	<ul style="list-style-type: none"> A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization. 	6:41 P.M.	7:12 P.M.

June 12, 2018	Special Council	- (1) Bid opportunity for waterway.		
June 12, 2018	General Committee	Confirmatory By-law DELEGATIONS Dave Heyworth, MCIP, RPP, Official Plan-Policy Consultant, Planning and Development Services Niagara Region and Doug Giles, Director of Community and Long Range Planning, regarding Niagara Region's New Official Plan (OP). Nora Reid, President, Central Station Education Initiative and Claire Masswohl, Vice President, Central Station Education Initiative, regarding Update on the Central Station Education Initiative's Central Fire Hall project. Sarah Phillips, Sarah J. Phillips Consulting Inc., regarding The Hope Centre, 570 King Street, waiving of building and planning fees. AGENCIES, BOARDS, COMMISSIONS AND COMMITTEES REPORT(S) Amanda MacDonald, Executive Director of the Welland Downtown Business Improvement Area, regarding Pilot Sidewalk and Parking Spot Patio Program. Deferred from the Council Meeting of May 15, 2018. TRAF-2018-11 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Parking Restrictions on White Avenue.	7:18 P.M. 7:20 P.M.	7:19 P.M. 10:01 P.M.
July 24, 2018	COTW	<ul style="list-style-type: none"> • Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: - (2) 129 Hagar Street. - (1) Elite Urban – Construction W/FC. 	5:30 P.M.	6:49 P.M.
July 24, 2018	Council	Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.	7:00 P.M.	11:00 P.M.
August 9, 2018	Special Council COTW	<ul style="list-style-type: none"> • Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: - (1) 7 Woodlawn Road. - (3) 129 Hagar Street. 	5:00 P.M. 6:38 P.M.	6:08 p.m. 7:16 P.M.

<p>August 9, 2018</p>	<p>Special Council</p>	<p>6:17 P.M. 7:17 P.M.</p>	<p>6:37 P.M. 7:21 P.M.</p>
<p>Deferred from the July 24, 2018 Council Meeting P&B-2018-44 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Community Improvement Plan Incentive Applications – Quarterly Summary Report for Second Quarter of 2018.</p> <p>P&B-2018-45 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Request for Redline Revision of Draft Plan of Subdivision and Request for Extension to Draft Plan Approval – Sparrow Meadows Plan of Subdivision Phase 7 – Lea Silvestri Investments, west side of South Pelham Road, north and south sides of Webber Road (File: 26T-14-14001).</p> <p>STAFF REPORTS P&B-2018-47 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Incentive Cap Application for Tax Increment Based Rebate Program City of Welland Niagara Gateway Economic Zone and Centre Community Improvement Plan.</p> <p>P&B-2018-48 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Medical Marihuana Production Facility at 129 Hagar Street.</p> <p>NEW BUSINESS Nancy Bozzato, Town Clerk, Town of Pelham, regarding Cannabis Odour Enforcement.</p> <p>Carol Watson, Clerk, Township of Howick, regarding Petition the Bereavement Authority of Ontario to amend Ontario Regulation 30/11 - Care and Maintenance Trust Fund.</p> <p>Bonnie Nistico-Dunk, City Clerk, City of St. Catharines, regarding Support of Federal Government’s Negotiations with United States in regard to Tariffs on Steel and Aluminum.</p> <p>Bill Kadwell, Westbrook High School Reunion Member, regarding requesting Special Occasion Permit for the Westbrook High School Reunion event being held at Club Richelieu. Ref. No. 18-20</p>			

August 28, 2018	Council	Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.	6:02 P.M.	9:14 P.M.
September 6, 2018	Special Council	<p>NOTICE OF MOTION (Councillor Van Vliet)</p> <p>THAT THE COUNCIL OF THE CITY OF WELLAND passed a resolution at the August 28, 2018 Council meeting denying the extension of the Draft Plan Approval for the Dain City Subdivision (File 26T-14-06002); and further</p> <p>That Welland City Council reconsider the resolution passed at the August 28, 2018 Council meeting regarding the denial of the extension of the Draft Plan Approval for the Dain City Subdivision (File 26T-14-06002);</p> <p>NOW THEREFORE BE IT RESOLVED that Welland City Council reconsider the resolution that was passed at the August 28, 2018 Council meeting denying the Draft Plan Approval for the Dain City Subdivision (File 26T-14-06002).</p> <ul style="list-style-type: none"> o Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: <ul style="list-style-type: none"> - (1) <i>Dain City Flooding.</i> - (1) <i>Burlington Braves Baseball Team</i> - (2) <i>Opportunity for Waterway</i> - (1) <i>Local Planning Appeal Tribunal (LPAT) Appeal for 156-158 Fitch Street.</i> 	4:07 P.M.	4:36 P.M.
September 25, 2018	COTW		5:30 P.M. 8:51 P.M.	6:11 P.M. 9:10 P.M.
September 25, 2018	Council	Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.	6:21 P.M. 9:10 P.M.	8:51 P.M. 9:25 P.M.
November 20, 2018	Council	Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.	7:06 P.M.	8:41 P.M.
December 3, 2018	Inaugural Meeting	New Members of Council are sworn in.	7:04 P.M.	8:15 P.M.
December 4, 2018	COTW	<ul style="list-style-type: none"> o Labour relations or employee negotiations: <ul style="list-style-type: none"> - (1) <i>Fire Negotiations.</i> o A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization: <ul style="list-style-type: none"> - (3) <i>Bid opportunity for the waterway.</i> 	5:30 P.M.	6:37 P.M.

December 4, 2018	Council	<ul style="list-style-type: none"> o Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: <ul style="list-style-type: none"> - (1) 65 Canal Bank Road. - (2) 56 and 158 Fitch Street Local Planning Appeal Tribunal o Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda. o Labour relations or employee negotiations. <ul style="list-style-type: none"> - (1) <i>ATU Negotiations.</i> 	7:09 P.M.	10:27 P.M.
December 11, 2018	Special Council COTW	<ul style="list-style-type: none"> o Labour relations or employee negotiations. <ul style="list-style-type: none"> - (1) <i>ATU Negotiations.</i> 	6:32 P.M.	7:04 P.M.
December 12, 2018	Special Council	<p>STAFF REPORTS HR-2018-04 – Gen. Mgr., Human Resources and Legislative Services, R. Mantesso – Municipal Officer’s Expense Allowance. Ref. No. 18-14.</p> <p>BY-LAW A By-law to authorize the entering into a collective agreement with the Welland Professional Fire Fighters Association for the period commencing January 1st, 2015 to December 31st, 2018.</p> <p>PRESENTATIONS Erik Nickel, Gen. Mgr. Infrastructure and Development Services and City Engineer and Chris Anders, Manager of Engineering Services, regarding Update Forks Road Bridge.</p> <p>DELEGATIONS Community Group, regarding Forks Road Bridge</p> <p>STAFF REPORTS TRAF-2018-20 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Update to Exotic Animal By-Law. Ref. No.06-156</p> <p>ENG-2018-32 - Gen. Mgr., Infrastructure and Development Services/City Engineer, E. Nickel – Forks Road Bridge. Ref. No.09-159</p>	7:10 P.M.	7:21 P.M.
December 11, 2018	General Committee	<ul style="list-style-type: none"> o Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: <ul style="list-style-type: none"> - (1) <i>Snowmobile Club Lease</i> 	7:21 P.M.	9:19 P.M.
December 18, 2018	COTW	<ul style="list-style-type: none"> o Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: <ul style="list-style-type: none"> - (1) <i>Snowmobile Club Lease</i> 	7:00 P.M.	7:02 P.M.

APPENDIX II


December 18, 2018	Council	Council Reviewed Correspondence, Reports and By-laws, Agencies, Boards and Committees and notice of motions as provided in the Council agenda.	7:05 P.M.	10:57 P.M.
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APPENDIX III

BUDGET REVIEW COMMITTEE MEETINGS HELD IN 2018

No.	DATE OF MEETING	START TIME	END TIME
1.	December 10, 2018	<u>OPEN</u> : 5:05 p.m.	<u>OPEN</u> : 8:35 p.m.

COUNCIL
LEGISLATIVE SERVICES – CLERKS DIVISION

APPROVALS	
GENERAL MANAGER	
CFO	
CAO	

REPORT CLK-2019-03
JANUARY 15, 2019

17-76

SUBJECT: UPDATE WEBCASTING FOR THE CITY OF WELLAND

AUTHOR: TARA STEPHENS, CITY CLERK

**APPROVING G.M.: ROSANNE MANTESSO, GENERAL MANAGER
HUMAN RESOURCES AND LEGISLATIVE SERVICES**

RECOMMENDATION:

THAT THE COUNCIL OF THE CITY OF WELLAND receives for information Report CLK-2019-03: Update Webcasting for the City of Welland; and
 THAT Welland City Council approves a one (1) year agreement with iSi Live for webcasting services; and further
 THAT Welland City Council directs the Clerk to prepare all necessary by-laws to enter into an agreement with iSi Live for municipal webcasting.

ORIGIN AND BACKGROUND:

On June 6, 2017 Council passed a resolution approving a one (1) year agreement with iSi Live for webcasting services and for staff to provide an update on the service.

At the September 25, 2018 Council Meeting, staff were directed to obtain updated information regarding live streaming services by iSi Live and Wee Stream.

COMMENTS AND ANALYSIS:

The introduction of live streaming has effectively assisted in increasing transparency to Council, Special Council and General Committee. Moving forward we can include Budget Review Committee as part of the live streaming. Residents who are unable to attend the meetings, were able to access the meeting through the City's website to either view the meeting live or at a later date and time as the archived videos.

Since the introduction of the livestreaming component, live streaming of the meetings has been moderately utilized. Indicating the public's preference in viewing meetings live on their computers anywhere has increased public engagement and transparency.

With the audio improvements to the Council Chambers, staff believes that it will improve the closed captioning on recordings.

Below is an overview of the main components for live streaming meetings. Staff focused on the cost, operating system, closed captioning, *Accessibilities for Ontarians with Disabilities Act* (AODA), and access.

COST

iSi Live charges \$1,035.00 per month, with unlimited access.

Wee Stream charges \$450.00 per meeting (maximum of three (3) hours). There is a \$75.00 charge for each 30 minutes after 3 hours, and up to 3 hours. The monthly cost, based on four (4) meetings is \$1,800.00, not including additional charges if the meeting is longer than 3 hours.

OPERATING SYSTEM

Currently we are using iSi Live, which provides staff with the capability to control the recordings from their desk in Council Chambers. One camera is currently set up for recording meetings. Additional cameras can be added to allow for additional camera angles. Staff would be required to operate the additional cameras.

Wee Stream offer up to 9 floor cameras, which are operated by their own staff. They arrive before the meeting to set up, and take down following the meeting.

CLOSED CAPTIONING

iSi Live provide live closed captioning for viewers. Due to the old audio system in Council Chambers, the system was not able to provide accurate closed captioning of meetings. The audio in Council Chambers is the process of being updated.

Wee Stream provide closed captioning on archived videos. Closed captioning is added after the recording.

ACCESSIBILITIES FOR ONTARIANS WITH DISABILITIES ACT (AODA)

iSi Live and Wee Stream both follow the AODA standards.

ACCESS TO RECORDINGS

iSi Live provide staff with online access to all recordings. Recordings can be viewed, emailed, and posted on the City of Welland website and additional media outlets.

Wee Stream broadcast through city-owned platforms such as facebook and youtube. Staff would have the capability to create copies, and post on the City of Welland website.

FINANCIAL CONSIDERATION:

The cost for the iSi Live Webcasting platform for the one (1) year is \$12,420.00 including HST.

The yearly cost includes unlimited live access, archive abilities, support and encoding hardware.

OTHER DEPARTMENT IMPLICATIONS:

Assistance from the Information Services Division will be required for incorporating the system with our current Council Chambers system, and uploading meetings to the City of Welland website.

The Legal Division will be required to prepare the necessary by-law(s).

SUMMARY AND CONCLUSION:

Staff is seeking Council approval to sign a one (1) year agreement with iSi Live for webcasting services. Live streaming the meetings has assisted in increasing public engagement and transparency of processes and decisions.

ATTACHMENTS:

N/A



Welland Downtown Business Improvement Area
 195 East Main Street, Unit 4C
 Welland ON L3B 3W7

November 15th, 2018

City of Welland
 60 East Main Street
 Welland ON 3X4

Attention: Carmela Radice, Acting City Clerk

RE: Welland Downtown BIA 2019 Operating Budget

Dear Ms. Radice:

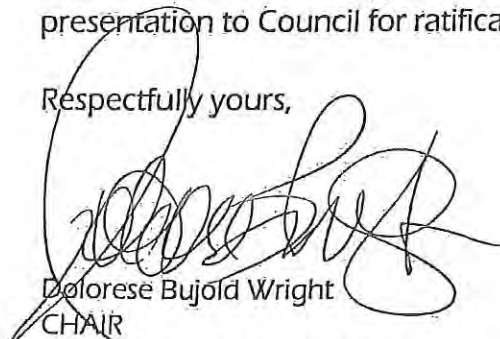
The following motion was made at the General Meeting of the WDBIA for the month of October 2018 following presentation from the Finance and Audit Committee of the Board.

"BE IT RESOLVED That the Board of Management of the Welland Downtown Business Improvement Area accept the proposed budget and request the 2019 levy in the amount of \$108,000."

Motion carried unanimously

Further we enclose a copy of the Budget as approved by the Board for reference and presentation to Council for ratification.

Respectfully yours,


 Dolores Bujold Wright
 CHAIR
chair@downtownwelland.ca
www.downtownwelland.ca
 289-820-7467

Encl.

99-90/18-4

Welland Downtown BIA 2019 Budget

Revenue

Member Levy	108,000
Event Revenue, Sponsorship, and Grants	9,631
Fundraising	10,000
HST rebate (second half of 2017)	4,500

Total Revenue	132,131
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Expenses

Administration	70,211
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Beautification	33,913
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Community Events

Hosted Events	11,631
Sponsored Events	2,000

Total Community Events	13,631
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Marketing	5,519
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Governance	460
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One-time expenses/projects:

Marketing	2,300
Beautification	4,599

Total One-time Expenses/Projects:	6,899 ***
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Total Expenses:	130,633
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Net Operating Income:	1,498
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Debt Repayment:	-7,500
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Net Cash Flow Projection:	-6,002
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*** These expenses were deemed appropriate given net annual surplus of \$19,821 on 2017 audited financial statements, and anticipated annual surplus for 2018.

Financial statements of

City of Welland
Welland Downtown Business
Improvement Area

December 31, 2017

City of Welland
Welland Downtown Business Improvement Area
December 31, 2017

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Deloitte LLP
25 Corporate Park Drive
3rd Floor
St. Catharines ON L2S 3W2
Canada

Tel: 905-323-6000
Fax: 905-323-6001
www.deloitte.ca

Independent Auditor's Report

To the Board Members, Members of Council, Inhabitants and Taxpayers of
The Corporation of the City of Welland

We have audited the accompanying financial statements of the Welland Downtown Business Improvement Area, which comprise the statement of financial position as at December 31, 2017, and the statements of operations, change in net debt and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Welland Downtown Business Improvement Area as at December 31, 2017, and the results of its operations, change in net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Deloitte LLP

Chartered Professional Accountants
Licensed Public Accountants
May 7, 2018

City of Welland
 Welland Downtown Business Improvement Area
 Statement of operations
 year ended December 31, 2017

	Budget 2017	Actual 2017	Actual 2016
	\$	\$	\$
Revenue			
Grants	3,500	17,005	9,815
Tax levy	95,424	95,424	95,424
Sponsorship	10,000	8,506	10,701
Other revenue	-	57,612	-
	108,924	178,547	115,940
Expenses			
Amortization	-	-	486
Beautification	21,643	38,359	43,803
Professional fees	2,600	2,447	2,886
Insurance	1,820	1,894	1,700
Wages	41,320	44,795	45,593
Memberships	815	1,049	775
Office supplies and miscellaneous	4,805	5,785	2,855
Rent	3,750	3,734	3,112
Community events and promotional activities	24,671	60,663	15,453
Loss on sale of tangible capital assets	-	-	373
	101,424	158,726	117,036
Annual surplus (deficit)	7,500	19,821	(1,096)
Accumulated deficit, beginning of year	(81,665)	(81,665)	(80,569)
Accumulated deficit, end of year	(74,165)	(61,844)	(81,665)

The accompanying notes to the financial statements are an integral part of this financial statement.

City of Welland
 Welland Downtown Business Improvement Area
 Statement of change in net debt
 year ended December 31, 2017

	Budget 2017	Actual 2017	Actual 2016
	\$	\$	\$
Annual surplus (deficit)	7,500	19,821	(1,096)
Amortization of tangible capital assets	-	-	486
Proceeds from sale of tangible capital assets	-	-	4,000
Loss on sale of tangible capital assets	-	-	373
			4,859
Use of prepaid expenses	-	803	2,241
Acquisition of prepaid expenses	-	-	(2,423)
	-	803	(182)
Decrease in net debt	7,500	20,624	3,581
Net debt, beginning of year	(82,468)	(82,468)	(86,049)
Net debt, end of year	(74,968)	(61,844)	(82,468)

The accompanying notes to the financial statements are an integral part of this financial statement.

City of Welland
 Welland Downtown Business Improvement Area
 Statement of financial position
 as at December 31, 2017

	2017	2016
	\$	\$
Financial assets		
Cash	85,775	70,117
Financial liabilities		
Accounts payable and accrued liabilities	20,119	3,387
Due to City of Welland (Note 3)	127,500	135,000
	147,619	138,387
Net debt	(61,844)	(82,468)
Non-financial assets		
Prepaid expenses	-	803
	-	803
Accumulated deficit (Note 5)	(61,844)	(81,665)

Approved by the Board

_____ Director

_____ Director

The accompanying notes to the financial statements are an integral part of this financial statement.

City of Welland
 Welland Downtown Business Improvement Area
 Statement of cash flows
 year ended December 31, 2017

	2017	2016
	\$	\$
Operating activities		
Annual surplus (deficit)	19,821	(1,096)
Non-cash items		
Amortization	-	486
Loss on sale of tangible capital assets	-	373
Decrease (increase) in prepaid expenses	803	(182)
Increase (decrease) in accounts payable and accrued liabilities	16,732	(2,779)
	<u>37,356</u>	<u>(3,198)</u>
Financing activity		
Repayment of due to City of Welland	(7,500)	(15,000)
Investing activity		
Proceeds on sale of tangible capital assets	-	4,000
Net increase (decrease) in cash	29,856	(14,198)
Cash, beginning of year	55,919	70,117
Cash, end of year	<u>85,775</u>	<u>55,919</u>

The accompanying notes to the financial statements are an integral part of this financial statement.

City of Welland

Welland Downtown Business Improvement Area

Notes to the financial statements

December 31, 2017

1. Description of the organization

The Welland Downtown Business Improvement Area (the "BIA" or the "organization") was established by the Council of the City of Welland (the "City") and has been entrusted with the improvement, beautification and maintenance of City owned lands, buildings and structures in the improvement area, beyond such expenditure by the City. The BIA is also responsible for the promotion of this improvement area for business and shopping.

The BIA is largely financed by a special levy charged upon businesses in the improvement area.

2. Accounting policies

The financial statements of the BIA have been prepared by management in accordance with Canadian public sector accounting standards, and reflect the following policies:

Reporting entity

The financial statements reflect the financial assets, liabilities, non-financial assets, revenues, expenses and changes in accumulated surplus of the BIA.

Budgeted figures

The budget approved by the BIA for 2017 is reflected in the statements of operations and change in net financial debt.

Revenue recognition

Revenues are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable. Expenses are recorded on the accrual basis of accounting which recognizes expenses as they are incurred and measurable as a result of a receipt of goods or services and the creation of a legal obligation to pay.

Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant estimates include useful lives of tangible capital assets and accrued liabilities. Actual results could differ from those estimates.

3. Due to City of Welland

The amount due to the City of Welland relates to the construction of the skating rink at the new Civic Centre owned by the City of Welland at a cost of \$300,000. The BIA agreed to contribute this amount over twenty years at \$15,000 per year commencing in 2006. The amount is non-interest bearing. The City of Welland has agreed to extend the remaining term of payment and reduce the annual repayments from \$15,000 to \$7,500, effective January 1, 2017.

City of Welland
 Welland Downtown Business Improvement Area
 Notes to the financial statements
 December 31, 2017

4. Tangible capital assets

	2017	2016
	\$	\$
Decorations		
Cost, beginning of year	-	16,960
Disposals during the year	-	(16,960)
Cost, end of year	-	-
Accumulated amortization, beginning of year	-	12,101
Amortization for the year	-	486
Disposals during the year	-	(12,587)
Accumulated amortization, end of year	-	-
Net book value	-	-

5. Accumulated deficit

	2017	2016
	\$	\$
Operating surplus	65,656	53,335
Due to City of Welland (Note 3)	(127,500)	(135,000)
	(61,844)	(81,665)

6. Related party transactions

The BIA recognized \$95,424 in tax levies from the City of Welland in 2017 (2016 - \$95,424) during the year. The BIA paid \$7,500 to the City of Welland in 2017 (2016 - \$15,000) in respect of a non-interest bearing loan (Note 3).

7. Commitment

The BIA entered into a lease agreement for office space that expires on February 28, 2018, for total monthly payments of \$381.

To the Council of the
 City of Welland
 C/O City Clerk
 60 East Main St
 Welland, Ont L3B 3X4

WE the Undersigned, petition the Council of the City of Welland as Follows

Petition to Replace the Dain City Bridge

Petition summary and background: The closure of the Dain City Bridge Forkes Road on Nov 2, 2018 -issues for Public Safety, Division of the Dain City Community, impact on local businesses, rowing events and increased volume of vehicle parking during the events.

Action petitioned for the City of Welland: We, the undersigned, request that our City of Welland Council act now to bring forward the complete re-instatement of the Dain City Bridge Forkes Road, Welland in the 2019 Budget for completion in 2020-2021 - and that alternative traffic routes for pedestrian, vehicular, EMS and City events will be addressed in order to minimize the risks to the residents of Dain City during the closure, and that the City arrange for a public meeting to afford an opportunity for public input

Printed Name	Signature	Address	Comment	Date
Mike Sotakusky	<i>[Signature]</i>	1081 DeBorau St.		Dec 1/18
Barnie Tober	<i>[Signature]</i>	41 Berkwood Pl		12/1/18
Laura Tober	<i>[Signature]</i>	12 D'Everardo Dr		12/1/18
JAY TORER	<i>[Signature]</i>	41 Berkwood Pl.		Dec 1/18
Richard Turbush	<i>[Signature]</i>	37 Trugel Ave.		Dec 2/18
Mike Turkovich	<i>[Signature]</i>	37 Trugel Ave		Dec 2/18
Darlene Manini	<i>[Signature]</i>	66 Oliver Lane Se.		Dec 2/18
MING GAOCH	<i>[Signature]</i>	689 Argente Ave. Fosse		Dec 2/18
Somero Charlotte	<i>[Signature]</i>	1893 Grayson Ave. Fort Erie		Dec 2/18
Margan Tomak	<i>[Signature]</i>	768 Lincoln St. E WIL		Dec 2/18
Mira Tomak	<i>[Signature]</i>	768 Lincoln St. WIL		Dec 2/18
Lydia Tomak	<i>[Signature]</i>	6283 Reid St. WIL		Dec 2/18

By Signing this petition, I hereby acknowledge that this petition will become a record belonging to the City of Welland and that all information contained in this petition will be available for viewing by the public and may be reproduced in a future Council Agenda

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CITY OF WELLAND
 Legislative Services
 Office of the City Clerk
 60 East Main Street, Welland, ON L3B 3X4
 Phone: 905-735-1700 ext. 2159 Fax: 905-732-1919
 E-mail: clerk@welland.ca
 www.welland.ca

MEMORANDUM

Date: December 13, 2018
To: Mayor and Members of City Council
Cc: Rosanne Mantesso, General Manager, Human Resources & Legislative Services
From: Tara Stephens, City Clerk *TS*
Re: Welland Downtown Business Improvement Area (WDBIA) – Slate of Directors

At the December 4, 2018 Council Meeting, Welland City Council passed the following motion:

“THAT THE COUNCIL OF THE CITY OF WELLAND refers the letter from the Welland Downtown Business Improvement Area, regarding the Slate of Directors – Welland Downtown Board of Management 2018-2022 term, to legal for an opinion regarding the date on the letter issued by the Chair”.

Following the Council Meeting of December 4, 2018, staff met with the Legal Services Division and discussed the date on the letter issued by the Chair. The City Solicitor has confirmed the WDBIA are following the *Municipal Act, 2001*, based on the following section:

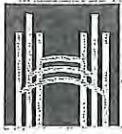
Business Improvement Areas, Section 204

Term

(10) The term of the directors of a board of management is the same as the term of council that appointed them but continues until their successors are appointed.

As the City Solicitor has provided comment, as requested by Welland City Council, staff is requesting council consideration of the following motion:

THAT THE COUNCIL OF THE CITY OF WELLAND approves the slate of Officers and Directors for term of 2018-2022 being: Dolores Bujold Wright, Kelly Jones, Brenda Herchmer, Alyssa Adams, Leslie Robichaud, Glen Bowes, Cory Cruise and Mairi Alveraz.



Hamilton

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Legislative Coordinator
Office of the City Clerk
Phone (905) 546-2424 Ext. 3993
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stephanie.paparella@hamilton.ca

January 3, 2019

Doug Brewer
Director of Policy
Ministry of Municipal Affairs
777 Bay Street, 17th Floor
Toronto, ON
M5G 2E5

Carla Y. Nell
Vice President, Municipal and Stakeholder
Relations
Municipal Property Assessment Corporation
1340 Pickering Parkway, Suite 101
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Stéphane Perrault
Chief Electoral Officer of Canada
Elections Canada
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Ministry of Finance
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Greg Essensa
Chief Electoral Office of Ontario
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51 Rolark Drive
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M1R 3B1

Please be advised that Hamilton City Council at its meeting of December 19, 2018, approved Item 7.3, which reads as follows:

7.3 Maintaining the Voters' List for Municipal Elections

WHEREAS, concerns over the quality of the Municipal Voters List is not a new phenomenon;

WHEREAS, in 2012, the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) published a Voters List Position Paper and since that time has been advocating for transformational changes to the way that Ontario creates and maintains the Voters' List for municipal elections;

WHEREAS, the Preliminary List of Electors, which forms the Voters' List in Ontario, is supplied by data from the Municipal Property Assessment Corporation (MPAC);

WHEREAS, despite the incremental changes made by MPAC, MPAC has a limited ability to fix the currency and accuracy issues that impairs the current

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Maintaining the Voters' List for Municipal Elections
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process and the Voters' List continues to be flawed with data inaccuracies and outdated information; and,

WHEREAS, a transformational solution to the way that the Voters' List is created and managed is required;

THEREFORE, BE IT RESOLVED:

- (a) That the Council of the City of Hamilton supports the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC, Elections Canada and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections;
- (b) That Council requests an update be provided from this Voters' List Working Group on the transformational solutions being discussed;
- (c) That representatives from MPAC be invited to a future General Issues Committee meeting to hear the City of Hamilton's concerns (attached hereto) and advise the City on what steps MPAC will be taking in the future;
- (d) That a letter of concerns respecting the Voter's List for Municipal Elections and a request for investigation be forwarded to the Ombudsman's Office; and,
- (e) That a copy of this motion, respecting the Voter's List for Municipal Elections be circulated to all municipalities and the Association of Municipalities of Ontario (AMO).

On behalf of Hamilton City Council, we thank you for your consideration respecting this very important matter and look forward to your response.

Sincerely,



Stephanie Paparella
Legislative Coordinator
Office of the City Clerk

Copied:

Paul Dube, Ombudsman of Ontario
Jamie McGarvey, President, Association of Municipalities of Ontario
All Ontario Municipalities

Maintaining the Voters' List for Municipal Elections
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The City of Hamilton is looking to the Working Group to find resolutions that would include, but not be limited to, the following matters that were encountered during the 2018 municipal election process:

- (a) Neighbours on the same Voter Notification Cards (VNC);
- (b) Polling locations not matching the address;
- (c) Incorrect mailing addresses;
- (d) Electors showing up at an address who had never lived there;
- (e) Addresses outside of the polling subdivision;
- (f) Incorrect names on the VNCs;
- (g) Entire buildings missed;
- (h) Completed the EL15 last Election and still not on the Voters' List;
- (i) No units listed in buildings; and,
- (j) Electors who had lived at their residence for many years not receiving a VNC.

The responsibility of adding the Applications to Amend, Correct and Delete forms has now been downloaded from MPAC to the municipalities. In the case of the City of Hamilton, it required the inputting of over 27,000 applications into the Datafix program; with the legislated deadline for inputting these applications being 30 days from Election Day, which became a very labour intensive and time-consuming task.

Forms that could not be inserted into the Datafix program within the 30-day deadline, were not accepted by MPAC; leaving some of the elector submitted corrections undone and to remain incorrect for the next election.

MPAC has agreed to keep the Voter Look Up program available all year round rather than just in an election year; leaving the obligation of improving the Voters List with the elector and the municipalities.

It was suggested that a campaign be commenced by preparing a drop off card for every household in the city (each municipality would manage their own). This card could include all aspects of adding, correcting and deleting information from the Voters' List. It should also include how to deal with situational voters such as borders, tenants, family members and students.

After the drop off program has concluded, and in conjunction with the appropriate communications strategy, municipalities should continue, on a quarterly basis, to remind electors to check the Voter Look Up program on their respective municipalities website to ensure their information is correct.

In an election year, this program could be expanded to a monthly basis and include radio and print advertisements to reinforce to the elector that the responsibility of ensuring they are correctly included on the voters list on Election Day is their own.

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Municipalities continue to pay for and use an inaccurate, outdated product (voters list). Unless there is a proactive strategy in place for the preparation of a much more accurate voters list for all municipalities, the same issues will most likely occur in 2022.

11/15/2021 10:00 AM - 11/15/2021 10:00 AM