



THE CORPORATION OF THE CITY OF WELLAND  
COMMITTEE OF ADJUSTMENT  
APPLICATION FOR  
MINOR VARIANCE OR PERMISSION

<b>FOR OFFICE USE ONLY:</b>	
<b>APPLICATION FEES</b>	
MINOR VARIANCE OR PERMISSION	\$862.00
CONCURRENT MINOR VARIANCE OR PERMISSION AND CONSENT APPLICATION	\$3,534.00
RESCHEDULING OF MINOR VARIANCE OR PERMISSION APPLICATION	\$1,983.00
DATE RECEIVED:	_____
DATE FEE RECEIVED:	_____
OTHER FEE RECEIVED:	_____
DATE OF COMPLETED APPLICATION:	_____

Please submit original completed application along with all other required information to:

Secretary-Treasurer  
Committee of Adjustment  
City of Welland  
Planning and Development Services  
Planning Division  
60 East Main Street  
Welland, Ontario. L3B 3X4

**NOTE: INFORMATION PROVIDED IN THIS APPLICATION WILL BECOME PART OF A PUBLIC RECORD**

- Registered Owner(s) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ Province \_\_\_\_\_  
Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_  
Email \_\_\_\_\_
- Authorized Agent (if any) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ Province \_\_\_\_\_  
Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_  
Email \_\_\_\_\_
- Address of subject land (number & street name) \_\_\_\_\_
- Legal description of subject land (i.e. lot and registered plan number, lot, concession and township etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Current Official Plan designation of subject land \_\_\_\_\_

\_\_\_\_\_

6. Current Zoning of subject land \_\_\_\_\_

Zoning By-law No. \_\_\_\_\_

7. Existing land use of subject land \_\_\_\_\_

\_\_\_\_\_

8. Proposed land use of the subject land \_\_\_\_\_

\_\_\_\_\_

9. Nature and extent of relief applied for:

BY-LAW SECTION	BY-LAW REQUIREMENT	REQUESTED VARIANCE

\_\_\_\_\_

Is this an extension of a legal non-conforming building or structure?  Yes  No  
 If "Yes", fill out Change in Use Chart below.

Change in Use (Legal Non-Conforming)

EXISTING USE	PROPOSED USE

10. Why is it not possible to comply with the provisions of the Zoning By-law?

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11. Dimensions and size of subject land (metric units)

Frontage \_\_\_\_\_ metres

Depth \_\_\_\_\_ metres

Area \_\_\_\_\_ square metres

12. Are there any EXISTING buildings or structures on the subject land?  Yes  No

If "Yes", provide information below for each building or structure (metric units).

<b>Type of Building or Structure (i.e. house, garage, commercial etc.)</b>			
Construction Date			
Front Yard Setback - metres			
Rear Yard Setback - metres			
Side Yard Setback - metres			
Side Yard Setback - metres			
Number of Storeys			
Height - metres			
Dimensions - metres			
Gross Floor Area - square metres <i>Only For Commercial (see definition)</i>			
Roofed Footprint - square metres			

Existing Total Lot Coverage \_\_\_\_\_ %  
(for all Buildings and Structures)

13. Are there any PROPOSED buildings or structures, on the subject land?  Yes  No

If "Yes" provide information below for each proposed building or structure (metric units).

Type of Building or Structure (i.e. house, garage, commercial etc.)			
Front Yard Setback - metres			
Rear Yard Setback - metres			
Side Yard Setback - metres			
Side Yard Setback - metres			
Number of Storeys			
Height - metres			
Dimensions - metres			
Gross Floor Area - square metres <b>Only For Commercial</b> (see definition)			
Roofed Footprint - square metres			

14. Type of access to subject land

- |   |  |
|---|--|
| <input type="checkbox"/> Provincial Highway                   | <input type="checkbox"/> Other Public Road |
| <input type="checkbox"/> Municipal Road maintained all year   | <input type="checkbox"/> Right-of-Way      |
| <input type="checkbox"/> Municipal Road maintained seasonally | <input type="checkbox"/> Water access      |
| <input type="checkbox"/> Regional Road                        | <input type="checkbox"/> Private Road      |

15. If access to the subject land is by water only, describe parking and docking facilities used or to be used and the approximate distance between these facilities and the nearest public road.

\_\_\_\_\_

16. Date of acquisition of subject land by current Owner \_\_\_\_\_

17. Existing uses of abutting properties \_\_\_\_\_

\_\_\_\_\_

18. Length of time existing uses of the subject land have continued \_\_\_\_\_

19. What type of water supply exists or is proposed?

- |   |   |
|---|---|
| <input type="checkbox"/> Publicly owned and operated system | <input type="checkbox"/> Lake or other water body |
| <input type="checkbox"/> Well (private or communal)         | <input type="checkbox"/> Other (specify) _____    |

20. What type of sewage disposal exists or is proposed?  
 Publicly owned and operated system       Other (specify) \_\_\_\_\_  
 Septic system (private or communal)

21. What type of storm drainage is provided?  
 Sewers       Swales  
 Ditches       Other (specify) \_\_\_\_\_

22. If known, whether the subject land has ever been the subject of an application for variance?  
 Yes       No  
 If the answer is Yes, provide file number (s) and briefly describe.  
 \_\_\_\_\_  
 \_\_\_\_\_

23. Is the subject land the subject of a current application for Consent under Section 53 the Planning Act, or for approval of a Plan of Subdivision under Section 50 of the Planning Act.  
 Yes       No  
 If "Yes" , provide file number(s) and the status of the application.  
 \_\_\_\_\_  
 \_\_\_\_\_

24. Complete the Consent of the Owner concerning personal information set out below

**CONSENT OF OWNER TO THE USE AND  
DISCLOSURE OF PERSONAL INFORMATION**

I,We \_\_\_\_\_  
 (PRINT NAME)

am the Owner of the land that is the subject of this application for a Minor Variance and for the purposes of the Freedom of Information and Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

\_\_\_\_\_  
 Date      Signature of Owner

\_\_\_\_\_  
 Date      Signature of Owner

25. Complete the Authorization for Agent only if Applicant is not the registered Owner

**AUTHORIZATION FOR AGENT**

I, We \_\_\_\_\_, the Owner of the  
(PRINT NAME)

subject property hereby authorize \_\_\_\_\_  
(AGENT)

to act on my behalf with respect to this application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

26. Affidavit or Sworn Declaration For Requested Information

**AFFIDAVIT OR SWORN DECLARATION**

I \_\_\_\_\_  
(PRINT NAME OF APPLICANT)

of the City of \_\_\_\_\_

in the Regional Municipality of \_\_\_\_\_

solemnly declare that the information contained in Sections 1 through 25 inclusive of this application is true and the information contained in the documents that accompany this application in the respect of the above Sections is true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the \_\_\_\_\_ )  
\_\_\_\_\_ of \_\_\_\_\_ )  
in the \_\_\_\_\_ )  
\_\_\_\_\_ )  
this \_\_\_\_\_ day of \_\_\_\_\_ )  
A.D. 20 \_\_\_\_\_ )

To be signed in the presence of a Commissioner for taking Affidavits.

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
A Commissioner, etc.